

RUNNING A CAPITAL PROJECTS REPORT IN BW



QUICK REFERENCE CARD

This Quick Reference Card provides instructions on how to run a Capital Project Report in BW and defines the data in the report by column.

PROCESS

Capital Projects—Budget by Fund Report

1. From the Select Values by Variables screen in BW, enter the **Period/Fiscal Year to and from dates**.
2. Verify that your **Business Area** is correct.
3. The Project Status defaults to OPEN.
(Open Status = Created, Released and Technically Closed)
4. Click **OK**.

The screenshot shows the 'Select Values for Variables' dialog box in SAP BW. The dialog has a title bar with a window icon, the text 'Select Values for Variables', and standard window controls (minimize, maximize, close). Below the title bar is a toolbar with icons for save, print, delete, list, help, and search. The main area contains a list of variables under the heading 'DATA_PROVIDER_1 - Capital Projects - Budget By Fund'. The variables are: 'Period/Fiscal Year (Interval Entry...(*)' with a value of '001/2008-02/2021', 'Business Area(*)' with a value of 'E240', 'SPIRS Project' (empty), and 'Project Status' with a value of 'OPEN'. Red circles with numbers 1, 2, 3, and 4 highlight these fields. A red arrow points from the '4' to the 'OK' button. The 'OK' button is highlighted with a red circle and an arrow. The 'Cancel' and 'Check' buttons are also visible.

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PROCESS

Capital Projects—Expenditure by G/L

1. From the Select Values by Variables screen in BW, enter the **Period/Fiscal Year to and from dates**.
2. Verify that your **Business area** is correct.
3. The Project Status defaults to OPEN.
(Open Status = Created, Released and Technically Closed)
4. Click **OK**.

The screenshot shows the 'Select Values for Variables' dialog box in SAP BW. The dialog has a title bar with standard window controls. Below the title bar is a toolbar with icons for save, print, close, and help. The main area contains a list of variables with their values and a preview column. The variables are: Business Area(*) with value E240 (marked with a red circle 2), SPIRS Project (empty), Period/Fiscal Year (Interval Entry...*) with value 001/2008-011/2020 (marked with a red circle 1), and Project Status with value OPEN (marked with a red circle 3). The preview column shows 'JUL 2008 - MAY 2020' for the period and 'OPEN' for the status. At the bottom, there are three buttons: OK (marked with a red circle 4 and a red arrow pointing to it), Cancel, and Check.

Variable	Value	Preview
Business Area(*)	E240	
SPIRS Project		
Period/Fiscal Year (Interval Entry...*)	001/2008-011/2020	JUL 2008 - MAY 2020
Project Status	OPEN	OPEN

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PROCESS

Capital Projects—Expenditure by GL Acct: Column Explanation

SPIRS Project	WBS Element	WBS Description	State Funded Program	G/L Account	Current Budget	Current Year Expenditures	Total Project Expenditures	Balance
97	C.E2	CHARLES	9900.97	507				
				507				
				507				
				507				
				Result				
97	C.E2	DONALD	9900.97	507				
				507				

Column Explanation

1. **SPIRS Project** = SPIRS Number.
2. **WBS Element** = WBS Number in SCEIS.
3. **WBS Description** = Name of the Project in SCEIS.
4. **State Funded Program** = State Funded Program.
5. **G/L Account** = G/L Account Number.
6. **Current Budget** = Current Budget (high level).
7. **Current Year Expenditures** = Current Year Expenditures by G/L.
8. **Total Project Expenditures** = Total Project Expenditures by G/L.
9. **Balance** = Budget minus Total Expenditures.

Total project expenditures should equal the Cash Balance on the Project by Fund Report. Project expenditures do not include Open Items or Retention.

If you have difficulty using this procedure, contact the SCEIS help desk (803-896-0001 then select option #2). **Note: SCEIS Central may appear different from above depending on the browser and device you are using.**