

Subject: SCEIS announces revision to “Bidder Can Change RFX Responses” field
Audience: Buyers

Effective Friday, Aug. 27, 2021, the “Bidder Can Change RFX Responses” field on the RFX Information tab will default to selected status when Buyers create a solicitation (Figure 1). Buyers will not be able to remove the check mark. **This allows bidders** to update, change and withdraw bids until the submission date and time, which can result in positive benefits to agencies.

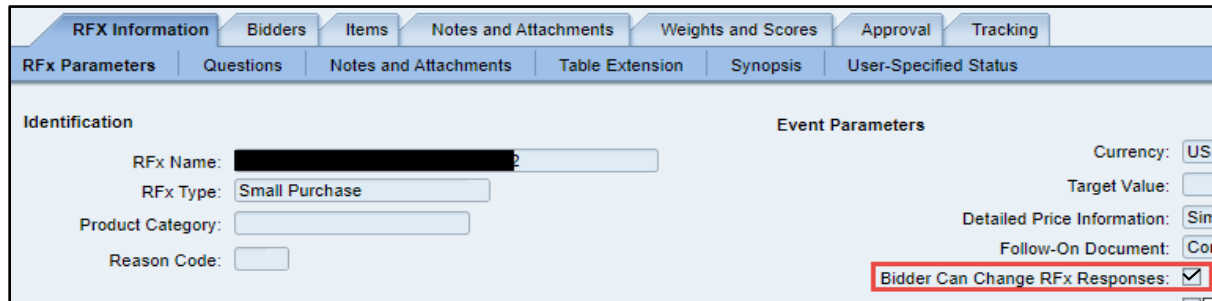


Figure 1

Buyers should note that they may use the Items tab shown in Figure 2 to select fields that provide the following options to vendors.

1. **Vendors must:** respond to all lines of the solicitation.
2. **Vendors can:** add new items.
3. **Vendors can:** add Alternative, Substitute or Supplement items to line items in an RFX. Alternative, Substitute or Supplement items will not show prices in the Price Comparison function (must be done manually).
4. **Vendors can:** change quantities.

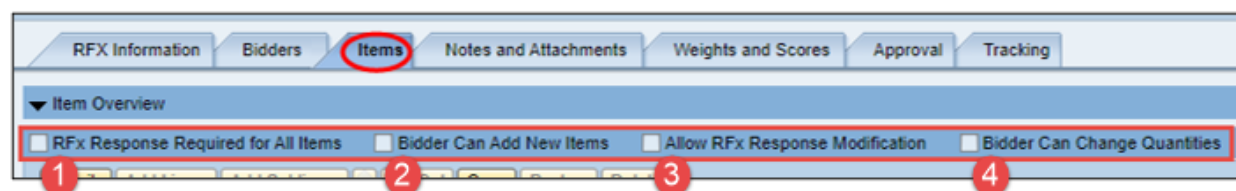


Figure 2

If you have questions, please Contact the SCEIS Help Desk (803-896-0001 and **select option 2** for SCEIS issues or visit <http://sceis.sc.gov/requests>).

Thank you,
The SCEIS Team