SCEIS Executive Oversight Committee Meeting
Thursday, Jan. 26, 2023

SCEIS
SC ENTERPRISE INFORMATION SYSTEM
THE SOUTH CAROLINA DEPARTMENT OF ADMINISTRATION

Agenda

- Call to Order, Welcoming Remarks and Approval of Prior Minutes
- SCEIS CY2022 Annual Report Approval
- Next Meeting
- Adjournment

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Call to Order, Welcoming Remarks and Approval of Prior Minutes

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Annual Report Overview Presentation
2022 Highlights

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2022 Highlights

Functionality Enhancements

Technical Developments

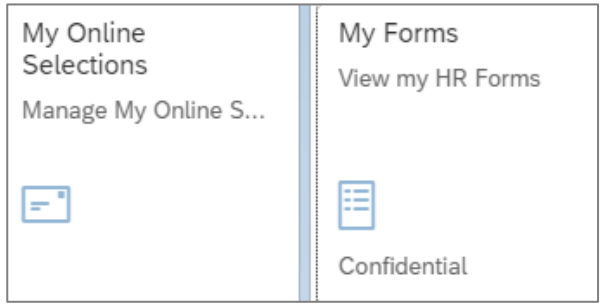
Legislative Updates

Privacy and Security

Productivity and Efficiency

2022 Highlights: Functionality Enhancements

CY2022 functionality enhancements addressed evolving state business needs focused on human resources and payroll modules.



- Implemented two new applications with improved convenience and options to access W-2 forms, paystubs and leave statements.
- Added fields, reports, wage types and workflow, offering tools to track and analyze telecommuting hours worked and manage payroll requirements.
- Created additional Census codes to meet data standards.
- Released phase one of Store Business Objects that allows more flexibility for attaching documents.

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2022 Highlights: Technical Developments

Configured and installed software that automates testing.

Upgraded reporting systems, Business Objects and Business Warehouse.

Deployed support packs in record time through efficient use of resources.

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2022 Highlights: Mandates

The SCEIS team worked with state stakeholders to complete multiple legislatively mandated projects that impacted SCEIS users, more than 75 agencies and over 1,360,000 taxpayers.

- Collaborated with the State Treasurer's Office and the Comptroller General's Office on initiatives to distribute 2021 Tax Rebates and disburse general pay increase and bonuses.
- Deployed configuration that allows agencies to record and track Paid Parental Leave.
- Worked with the Comptroller General's Office to establish asset functionality as required by GASB96.
- Created business areas for two new agencies, the Governor's School for the Arts and Humanities and the Governor's School for Science and Mathematics.

2022 Highlights: Privacy and Security

- Improved safeguards for sensitive and private data in SCEIS. Validated settings, completed final rules, tested and installed EPI-USE Data Secure, the leading SAP tool for SAP data privacy and protection standards.
- Implemented a more efficient user role assignment tool with automated features that saves users' time and allow them to focus on core business functions.
- Created extensive roles and responsibilities documents which help agencies better understand and protect against potential role conflicts and fraud.

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2022 Highlights: Productivity and Efficiency

- Successfully returned to in-person training classes with system exercises and simulations in addition to offering a new instructor-led Shopping Cart class. Over 800 users enrolled in 62 instructor-led classes.
- Created an online Shopping Cart curriculum of four new courses for over 3,000 SCEIS users in more than 75 agencies. More than 10,700 SCEIS course completions were logged in the SCEIS training management system.
- Launched a SCEIS Training Accreditation and Recognition (STAR) certification program for human resources and payroll users.

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2022 Highlights: Productivity and Efficiency

- Enhanced a report that generates a listing of shopping cart documentation, providing report results more quickly and allowing purchasing users to process work more efficiently.
- Combined required fields for higher education users, reducing the number of records that colleges and universities must submit.
- Established three new universities and all 16 technical colleges in SCEIS enabling them to transmit human resources (HR) data to SCEIS. This is a major milestone toward retiring the state's legacy HR system.

Retiring legacy systems is a key initiative that leads to efficiencies across agencies and business functions.

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Annual Report Overview Presentation
2023 Projects

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SCEIS 2022 Areas of Focus

- Transitioning the Medical University of South Carolina to SCEIS: Legacy system retirement
- Launching a SCEIS based performance management system in collaboration with DSHR.
- Deploying functionality that reduces errors when processing new hires and salary changes.

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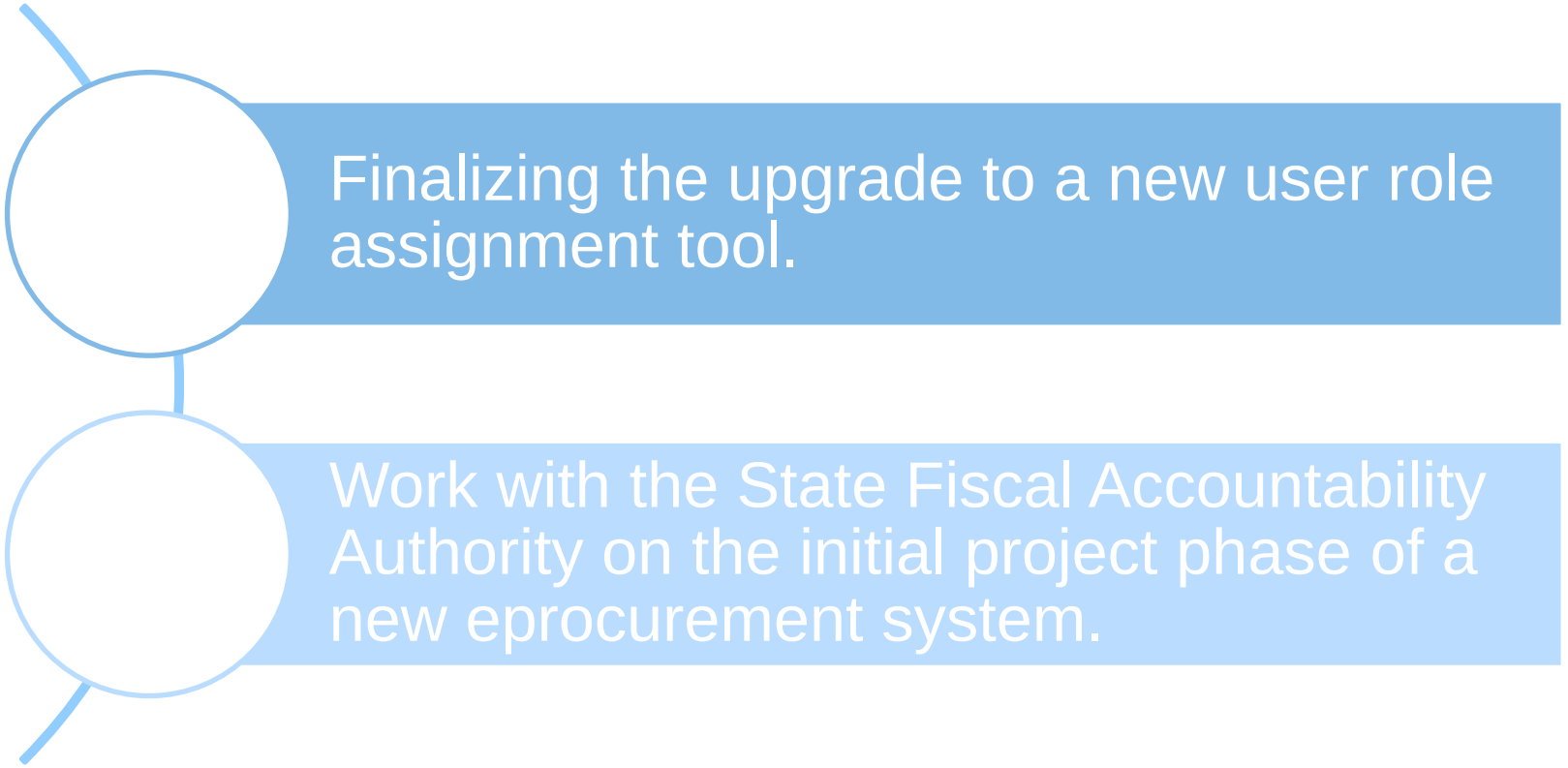
SCEIS 2022 Areas of Focus



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Annual Report Approval

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Next Meeting
TBD

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Meeting Adjourned

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