

Subject: Important SCEIS Document Builder clauses update

Audience: Buyers

Revisions to the South Carolina (S.C.) Compendium clauses that were updated in SCEIS Friday, July 26, are no longer available in Document Builder after Friday, Aug. 23.

If you used Document Builder to generate solicitations or award statements on or after July 26, you are strongly encouraged to review them to ensure they include all appropriate clauses and the most current language. You may need to amend documents that are missing clauses or have superseded language.

We anticipate all new and updated clauses in version 3.0 of the Compendium will be added to Document Builder once additional testing is completed. In the meantime, agencies should follow the instructions in the Compendium, specifically at pages 181, 255 and 263; and the following note to the May 2024 Table of Clauses:

Except for clauses added in 2023 and 2024, when adding clauses (e.g., user-selected clauses) all SCEIS users should do so using the Document Summary tab in Document Builder. This is the only way to insure you have the latest version of a clause and the only way for user-selected clauses to be automatically added to your MSWord-generated table of contents. Appendix AA and Appendix BB to the current Compendium identify clauses that have not been updated in Document Builder, or are not included at all, in red text.

The [Standard Clauses and Provisions](#) page of the South Carolina Fiscal Accountability Authority (SFAA) website has links to view or download the latest version of the Compendium, a current Table of Standard Clauses (May 2024) and a redline showing changes from the September 2017 version of the Compendium.

If you have questions, contact the SCEIS Help Desk at 803-896-0001 and select option 2 for SCEIS issues or visit <https://sceis.sc.gov/requests>. Questions regarding the Compendium may be directed to Ms. Tara Simmons at the Division of Procurement Services, (803) 737-5092 or tssimmons@mmo.sc.gov.