

Subject: HR and Payroll users: apply for SCEIS Training Accreditation and Recognition certification program

Audience: SCEIS HR and Payroll users

Human Resources (HR) and Payroll users can apply for the 2025 SCEIS Training Accreditation and Recognition (STAR) certification program between Sunday, Sept. 1, and Sunday, Dec. 1, 2024.

The program, available at no cost to users or agencies, is designed to identify SCEIS users who have completed specific training requirements in SCEIS HR and Payroll modules and can demonstrate their knowledge by passing a comprehensive exam. Certification is offered in the following areas:

- Organizational Management and Personnel Administration
- Time and Leave Administration
- Benefits and Payroll Administration

This certification is optional. You can perform all transactions effectively in SCEIS without being STAR certified.

Visit the [STAR webpage](#) for more information and to apply.

If you have questions about the STAR certification, email training.sceis@admin.sc.gov.

Thank you,
The SCEIS Team