

Complete an Instructor-Led Class in MySCLearning

DURING YOUR CLASS:

1 Follow the instructor's directions for the *Assessment*

The instructor will tell you when to log in to MySCLearning to take the *Course Assessment*. Repeat the Assessment if needed to achieve the benchmark of 70% or better.

2 Complete the *Evaluation*

When you reach the Assessment's benchmark, your next task is the Evaluation.

Click *Survey: Course Feedback* and provide your feedback about the class.

Click *Submit*.

Click *Return to Content Structure*.

3 View, download or print your *Certificate*

Scroll to the end of Content Structure to see your now-unlocked *Certificate*.

Click the *Print* icon to view, download or print.

TIP: Later, you can access the certificate at any time from the *Learning History* tile.

