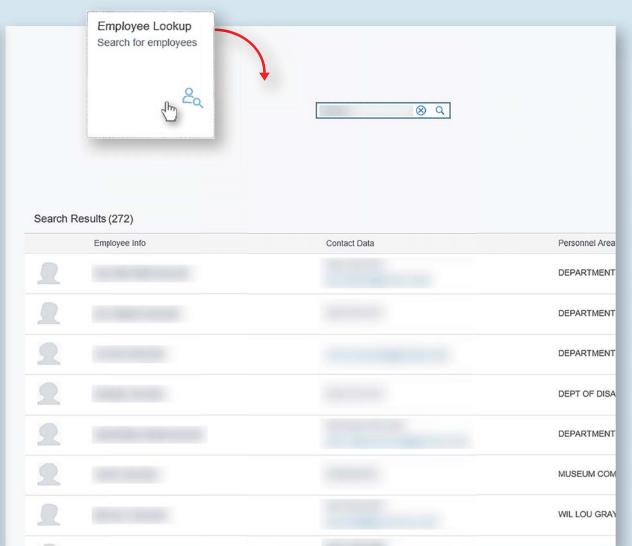


## MySCEmployee becomes SCEIS Central this fall.

Employee Lookup allows users to search for employees in SCEIS Central.

- **→** Employee Lookup has the option to search by:
  - Employee last name.
  - Employee first name.
  - The entire employee name.
  - Wildcard feature by placing an asterisk after partial search terms (examples: will\*, jon\*).



Detailed training will be available in MySCLearning beginning August 1.

