

# State Government Finance Cost Assessment - Grants

## 1. Introduction

The State of South Carolina Government has been asked to participate in a Finance Cost Assessment survey conducted by the Deloitte Global Benchmarking Center. The purpose of this nation-wide survey is to determine how much financial transacting costs state government.

A portion of the survey relates to the cost of grant transacting. To determine the cost of grant transacting in South Carolina government, **the Governor's Office has requested that each state agency with at least one grant complete the following Finance Cost Assessment - Grants survey by March 24, 2014.**

Once all agencies with grants have completed the survey, answers will be totaled to determine the cost of grant transacting at the state level. The Governor's Office will submit the state-level survey to the Deloitte Global Benchmarking Center.

### **Suggestions for Completing the Survey:**

1. Print a PDF copy of the survey.
2. Print the Survey Definitions.

Both the PDF'd survey and the Survey Definitions are available here:  
<http://sceis.sc.gov/page.aspx?id=300>.

3. Review the survey instructions, questions and definitions.
4. Answer the survey questions on paper before entering the answers in the online survey.
5. Before beginning the online survey, be sure to review the survey instructions carefully.

Should you have any questions, please email them to SCEIS [sceis@sceis.sc.gov](mailto:sceis@sceis.sc.gov).

Click "Save and Go to Next Page" below, to view the Survey Instructions.

# State Government Finance Cost Assessment - Grants

## 2. General instructions

This survey is a supplement to the survey "State Government Finance Cost Assessment," and is for use by agencies which have at least one grant. If your agency does not have any grants, this survey is not required and you may close the survey now.

- Enter your responses in the space provided.
- Enter all monetary values in US Dollars and thousands (000), or millions (M) or billions (B) as indicated by the question.
- Do not enter symbols or commas (for example, enter 52731 rather than \$52,731).
- Enter annual or annualized numbers for all questions asking for volumes or numbers of items.
- If the response to a question is zero, please enter zero.
- Each response is retained when **'Next Page and Save'** is clicked.
- At any time, you may click **'Save and Exit'** and return later using the same computer to enter and update the questionnaire.
- At any time, you may click the **'Back'** button to navigate backward one page at a time in the questionnaire.
- Click **'Submit Questionnaire'** when all data entry is complete and the questionnaire is ready for final submission.

Please submit your completed survey no later than **Monday, March 24, 2014**. You may contact SCEIS [sceis@sceis.sc.gov](mailto:sceis@sceis.sc.gov) if you have any questions.

Thank you for participating!

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## 3. Demographic Information

Please enter the agency for which you are reporting data, and contact information for the individual who is submitting the data.

**\* DE01.**

This survey reports all requested data for the following agency:

**\* DE02 (a).**

**Name and Phone:**

First name

Last name

Title

Phone (123-456-7890)

**\* DE02 (b).**

**Agency email address**

**\* DE03.**

Select the fiscal year associated with the source data entered into this questionnaire.

- 2014
- 2013
- 2012

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## 4. Transaction Processing - Grants

Provide the following information for grants.

**\*TP12 (a). Provide the following volumes for grants.**

Average cycle time for formula grants from application to obligation (days)

**Average cycle time for competitive grants from application to obligation (days)**

Amount of interest paid to the federal government annually for noncompliance with the Cash Management Improvement Act (000)

**Amount of interest billed to the federal government for drawdown requests reimbursed non-timely by the federal government (000)**

Amount of indirect cost reimbursement received annually (000)

**Percentage of funds which are financially monitored formally (%)**

Percentage of grantees which are financially monitored formally (%)

**Percentage of funds which are programmatically monitored formally (%)**

Percentage of grantees which are programmatically monitored formally (%)

**Percentage of grantees delinquent on quarterly financial reports (%)**

Percentage of grantees delinquent on quarterly progress/performance reports (%)

**Period to complete the Single Audit (days)**

Number of grant dollars managed centrally (#)

**Annual disallowed costs (\$)**

Number of staff centrally managing grants (#)

**\*TP12 (b).**

**Do you receive federal funds that prepare a DICAP to recover indirect costs?**

- Yes, we receive such federal funds
- No, we do not receive such federal funds.

### 5. End of survey

This is the last page of the questionnaire.

If you have completed the entry of your answers and confirmed that your answers are accurate, please click on "SUBMIT QUESTIONNAIRE" below. Upon submitting your responses, your questionnaire will be locked.

If you have questions that you need to complete or edit, use the "Back" button below to return to earlier pages of the questionnaire.

Please do not "SUBMIT" your responses until your questionnaire is complete, as your responses will be locked upon submission.

Please contact SCEIS [sceis@sceis.sc.gov](mailto:sceis@sceis.sc.gov) if you have any questions regarding the submission process.