

Finance Training Schedule Spring 2022

ID	Title	Date	Pre-req
AM300	Asset Masters and Asset Reporting <i>(Register for one of the two available dates)</i>	May 4 (a.m.) June 1	
AM315	Advanced Asset Management	May 5	AM300
AP300	Accounts Payable Invoice Processing <i>(Register for one of the two available dates)</i>	Mar. 23-24 May 26-27	
AR300	Accounts Receivable Invoice Processing	Mar. 8	
FM300	Funds Management <i>(Register for one of the two available dates)</i>	Feb. 10 March 9	
GL300	General Ledger Accounting <i>(Register for one of the two available dates)</i>	Feb. 23 April 29	
GM300	Grants Management <i>(Register for one of the two available dates)</i>	May 12 June 7	

Click on course title for additional course information.

Registration Instructions

1. Log in to SCEIS Central.
2. Click the My Talent tile.
3. Click the MySCLearning tile (first-time users create a PIN).
4. In the Find Learning tile, search by course ID or "SCEIS" and click "Go."

Online Courses

5. Find course title.
6. Click "Start Course."

Instructor-led Courses

5. Below the course title, click "See Classes."
6. Select class date and click "Register Now."*
7. At the Registration box, click "Confirm."
8. Receive email confirmation with details and instructions.

**You must "Register Now" to reserve a seat. "Assign to Me" does not register you.*

Online Courses 24/7 Access

BEX100V: Reporting with BEX

BOBJ100V: Intro to Reporting with BOBJ

ECC100V: ECC Basic Navigation