

<u>ID</u>	<u>Title</u>	<u>Date</u>	<u>Pre-requisites</u>
AM325	Asset Management	April 11	
AP300	Accounts Payable Invoice Processing	February 28-29	
AR300	Accounts Receivable Invoice Processing	February 22	
FM300	Funds Management	February 8	
GM300	Grants Management	April 24	
REP210	Reporting with BEx for Finance/Materials Management Users	March 6	SCEIS Validation

Click on course title for additional information.

Registration Instructions

1. Log in to SCEIS Central.
2. Click the My Talent tile.
3. Click the View My Learning tile (first-time users create a PIN).
4. In the Find Learning tile, search by course ID or "SCEIS" and click "Search."

Online Courses

5. Find course title.
6. Click "Start Course."

Instructor-led Courses

5. Below the course title, click "See Classes."
6. Select class date and click "Register Now."*
7. At the Registration box, click "Register."
8. Receive email confirmation with details and instructions.

*You must "Register Now" to reserve a seat. "Assign to Me" does not register you.

Online Courses 24/7 Access

BEX100V: Reporting with BEx

BOBJ100V: Intro to Reporting with BOBJ

ECC100V: ECC Basic Navigation