### Materials Management Training Schedule

**Fall 2022**

<table>
<thead>
<tr>
<th>ID</th>
<th>Title</th>
<th>Date</th>
<th>Pre-req</th>
</tr>
</thead>
<tbody>
<tr>
<td>PR217</td>
<td>Creating and Managing Purchase Orders</td>
<td>August 23-24</td>
<td>PR101V</td>
</tr>
<tr>
<td>PR260</td>
<td>Strategic Purchasing and Contract Management</td>
<td>Sept. 21-22</td>
<td>PR101V PR217 (recommended)</td>
</tr>
<tr>
<td>SPC200</td>
<td>SCEIS Shopping Cart Workshop <em>(Register for one of the two available dates.)</em></td>
<td>Aug. 18 Oct. 5</td>
<td>SPC100V SPC110V SPC130V</td>
</tr>
</tbody>
</table>

### Registration Instructions

- Log in to SCEIS Central.
- Click the My Talent tile.
- Click the MySCLearning tile (first-time users create a PIN).
- In the Find Learning tile, search by course ID or "SCEIS" and click "Go."

### Online Courses

- **BEX100V:** Reporting with BEx
- **BOBJ100V:** Intro to Reporting with BOBJ
- **ECC100V:** ECC Basic Navigation
- **MML100V:** Processes for Agency Material Master Liaisons
- **PR101V:** Foundations of Procurement
- **SPC100V:** SCEIS Shopping Cart Process Overview
- **SPC110V:** SCEIS Shopping Cart Creation
- **SPC120V:** SCEIS Shopping Cart Approval
- **SPC130V:** SCEIS Shopping Cart Goods Receivers

*You must “Register Now” to reserve a seat. “Assign to Me” does not register you.

For additional assistance contact the SCEIS Help Desk.