Agency Position Control Maintainer

Trigger: HR Creates Positions using OM automated form with the appropriate action and reason code. Form routes in "Planned Status"

HR Rep completes relevant fields on form to create new position. NOTE: Item sent as a task.

RETURN

Agency Funding Approver

Agency Funding Approver completes financial info. for position

Processed timely within escalation period?

RETURN

YES

Are Changes Required

NO

End Process

Approve Changes?

NO

Send Notification to Previous Role Processors and stop Workflow

YES

End Process

Production Support

Reviews for state budget compliance and may complete financial information required.

Processed timely within escalation period?

RETURN

YES

Are Changes Required

NO

End Process

Approve Changes?

NO

Send Notification to Previous Role Processors and stop Workflow

YES

Production Support reviews Position Information

Are there any Errors/ Omissions?

NO

Send Notification to Previous Role Processors and stop Workflow

YES

Approve and position is created in ECC System in Active Status

End Process

Central Funding Approver

Reviews information and insures is correct.

RETURN

YES

Are Changes Required

NO

Approve Changes?

NO

Send Notification to Previous Role Processors and stop Workflow

YES

Doe Position require State Budget Office approval based on identified Action/Reason Combination

RETURN

YES

End Process