Trigger: HR Admin - Selects Delimit Position action using OM automated form with the appropriate action and reason code. Form routes in "Planned Status".

HR Rep completes relevant fields on form to delimit position. NOTE: Item sent as a task.

Agency Position Control Maintainer

RETURN

Yes
Yes
Are Changes Required

Approve Delimit Position

NO

NO

NO

RETURN

Process timely within escalation period?

YES

YES

Agency Funding Approver reviews info. for position

Return form to Position Control Maintainer (Send Notification to Previous Role Processors and stop Workflow)

End Process

YES

End Process

End Process

Return form to Position Control Maintainer (Send Notification to Previous Role Processors and stop Workflow)

End Process

Workflow ends until Master Data Maintainer has completed Termination action. Agency Position Control Maintainer starts new delimit position workflow.

End Process

NO

NO

RETURN

Does an AOB relationship exist?

NO

RETURN

RETURN

RETURN

YES

NO

Return form to Position Control Maintainer (Send Notification to Previous Role Processors and stop Workflow)

End Process

YES

End Process

YES

End Process

NO

NO

NO

NO

NO

Return form to Position Control Maintainer (Send Notification to Previous Role Processors and stop Workflow)

End Process

YES

End Process

YES

End Process

YES

End Process

End Process

NO

NO

NO

NO

NO

Return form to Position Control Maintainer (Send Notification to Previous Role Processors and stop Workflow)

End Process

YES

End Process

YES

End Process

YES

End Process

YES

End Process

YES

End Process
SAMPLE WORKFLOW DRAFT Form F019.13 _Delimit_Position_Form Routing

Agency Position Control Approver

- Reviews to insure all information is complete.
  - Processed timely within escalation period?
    - YES
      - Are Changes Required?
        - NO
          - Delimit Position?
            - YES
              - Return form to Position Control Maintainer (??Send Notification to Previous Role Processors and stop Workflow)
            - NO
              - YES
                - NO
                  - Delimit Position?
                    - YES
                      - Dose Position require State Budget Office approval based on identified Action/Reason Combination
                    - NO
                      - YES
                        - NO
                          - NO
                            - NO
                              - YES
                                - NO
                                  - End Process
                                - YES
                                  - End Process
                              - YES
                                - NO
                                  - End Process
                              - YES
                                - NO
                                  - End Process
                            - YES
                              - NO
                                - NO
                                  - End Process
                              - YES
                                - NO
                                  - NO
                                    - NO
                                      - NO
                                        - NO
                                          - NO
                                            - NO
                                              - NO
                                                - NO
                                                  - NO
                                                    - NO
                                                      - NO
                                                        - NO
                                                          - NO
                                                            - NO
                                                              - NO
                                                                - NO
                                                                  - NO
                                                                    - NO
                                                                      - NO
                                                                        - NO
                                                                         - NO
                                                                              - NO
                                                                               - NO
                                                                                    - NO
                                                                                       - NO
                                                                                        - NO
                                                                                           - NO
                                                                                            - NO
                                                                                               - NO
                                                                                                 - NO
                                                                                                  - NO
                                                                                                    - NO
                                                                                                       - NO
                                                                                                            - NO
                                                                                                                - NO
                                                                                                                    - NO
                                                                                                                        - NO
                                                                                                                            - NO
                                                                                                                                - NO
                                                                                                                                    - NO
                                                                                                                                        - NO
                                                                                                                                                - NO
                                                                                                                                                    - NO
                                                                )|(Page 1 of 2)

Central Funding Approver

- Reviews for state budget compliance and may complete financial information required.
  - Processed timely within escalation period?
    - YES
      - Are Changes Required?
        - NO
          - Delimit Position?
            - YES
              - Return form to Position Control Maintainer (??Send Notification to Previous Role Processors and stop Workflow)
            - NO
              - YES
                - NO
                  - NO
                    - NO
                      - NO
                        - NO
                          - NO
                            - NO
                              - NO
                                - NO
                                  - NO
                                    - NO
                                      - NO
                                        - NO
                                          - NO
                                            - NO
                                              - NO
                                                - NO
                                                  - NO
                                                    - NO
                                                      - NO
                                                        - NO
                                                          - NO
                                                            - NO
                                                              - NO
                                                                - NO
                                                                  - NO
                                                                    - NO
                                                                                           - NO
                                                                                               - NO
                                                                                                  - NO
                                                                                                    - NO
                                                                                                       - NO
                                                                                                            - NO
                                                                                                                - NO
                                                                                                                    - NO
                                                                                                                        - NO
                                                                                                                            - NO
                                                                                                                                    - NO
                                                                                                                                        - NO
                                                                                                                                                - NO
                                                                                                                                                    - NO
                                                                )|(Page 1 of 2)

Production Support

- Production Support reviews Position Information
  - Are there any Errors/ Omissions?
    - YES
      - Return form to Position Control Maintainer (??Send Notification to Previous Role Processors and stop Workflow)
    - NO
      - Approve and position is delimited in ECC System

End Process