

Subject: July 27, 2012 User Group Meeting Follow-up and Notes

Audience: All User Group Meeting Attendees, Finance Directors, AST Leads

During the User Group meeting on Friday, July 27, attendees asked that the SCEIS Team distribute provide some follow-up information and notes from the meeting. This information is included below for your convenience.

July 27, 2012 User Group Presentation

The July 27 User Group meeting presentation is available at the following link:

http://www.sceis.sc.gov/documents/20120727_User_Group_Meeting_Presentation.pdf.

Note: The “Top SCEIS Service Desk Tickets: Finance” portion of the presentation, which provides an overview of how agencies can use the ABZON transaction to correct asset reconciliations begins on slide 4.

After every SCEIS User Group meeting, generally on the following Monday, the meeting presentation is posted on the SCEIS website in the following locations:

1. **The “Meetings” Calendar Page:** To access the User Group presentations on the Meetings page, from the SCEIS homepage (<http://www.sceis.sc.gov/>):
 - Select the **“Meetings” tab** in the top navigation bar, on the left-hand side.
 - Click on the plus sign next to the meeting name in the list below the calendars to expand all information on the meeting.
 - Select the presentation from the “Meeting Materials” provided. It will open in a new window, in PDF format.
 - **Note:** Only the past two months of meetings are accessible on this page. To access presentations from meetings further in the past, select “Presentations Library,” which is a menu item that will appear when you point your mouse to the “Meetings” tab, as detailed below.
2. **The “Presentations Library” Page:** To access the User Group presentations on the Presentations Library page, from the SCEIS homepage (<http://www.sceis.sc.gov/>):
 - Point your mouse to the **“Meetings” tab** in the top navigation bar, on the left-hand side, then select “Presentations Library” from the menu that appears.
 - Click on the plus sign next to the meeting name in the list to expand all information on the meeting.
 - Select the presentation from the “Meeting Materials” provided. It will open in a new window, in PDF format.

SCEIS Reporting User Group – Finance Reporting Workshop, August 10, 2012

Join User Group Leads Committee Chair, John Taylor for a demonstration of new finance reports developed by the SCEIS Reporting User Group. If you have any questions about this session, please contact John at jtaylor@io.sc.gov.

Details:

- Friday, August 10, 2012, 9:00 a.m. to 12:00 p.m.
- Midlands Technical College – [Northeast Campus Auditorium](#)



Weekly Update

July 30, 2012

- Registration is not required for this workshop

If you have any questions about this message, please email them to sceis@sceis.sc.gov.