Instructions for Inventory Purchase Orders that need to be carried forward

Scenario 2 – PO was created in current fiscal year for a quantity of 5,000 and a Goods Receipt was completed for a quantity of 5,000 in current fiscal year but the invoice is not complete.

- Call the vendor to get a copy of the invoice so that you can pay in current year during the 13th month
- If you have the inventory on hand you can back out the goods receipt and re-enter in the new fiscal year, or
- Carry forward the FM document of the Goods Receipt to the new fiscal year.

Example

PO 4500047257 was created 01/22/2015 for a quantity of 5,000 and a total value of $2,262.50.
The Goods Receipt was completed on 06/30/2015. The value is now on the Goods Receipt and off of the PO. To view this, in ME23N, click on Environment > AC Commitment Document

As you can see, the value is no longer on the PO.
If you try to carry forward using the PO number, you will receive a hard stop. Complete the carry forward with ZFMJ2 using the PO number.
Execute ✔️. You will receive a hard stop for no open items.

Pull the PO back up in ECC using ME23N and double click on the Goods Receipt number.
Click on Doc. Info tab

Click on the FI Document icon, , to get the accounting document number to carry forward the Goods Receipt.
Go back to ZFMJ2 and enter in the following information
Execute in test mode

Green arrow back, remove the test run and then execute.
You should receive a green light and the Update Run should be in green.

To see the movement of the FM document, go back to ME23N in ECC; double click on the Goods Receipt document.

Click on FI Documents
Double click on the funds management document

And you will see that the value moved from FY15 to FY16. The invoice can now be paid out of FY16 funds