

Instructions for Inventory Purchase Orders that need to be carried forward

Scenario 3 – PO was created in current fiscal year for a quantity of 15,000 and the agency did not receive all of goods before 06/30/XXXX

- Contact the vendor to ensure that the agency will still receive the merchandise, if so,
- The agency will need to carry forward both the Purchase Order and the FI document from the Goods Receipt to the new fiscal year

Example:

PO 4500047320 was created 01/23/2015 with 3 line items for a total of \$2,146.70.

S...	Itm	A	I	Material	Short Text	PO Quantity	O...	C	Deliv. Date	Net Price	Curre...	Per	O...	Matl Group	Plnt	Stor. Location
	1			118118	PAINT,OLIVE DRAB,5/GL...	12	DR	D	01/23/2015	142.50	USD	1	DR	Paint Deck a...	SCVRD Walterboro	Main Floor
	2			118119	PAINT,PRIMER,RED,5/GL...	2	DR	D	01/23/2015	154.60	USD	1	DR	Paint Deck a...	SCVRD Walterboro	Main Floor
	3			134938	SOLVENT,MINERAL SPIR...	2.00	EA	D	01/23/2015	63.75	USD	1	EA	Solvents No...	SCVRD Walterboro	Main Floor

Line 1 is still open and a Goods Receipt was completed for line 2 and 3 in current fiscal year. So, in this case, you have value on the PO and also value on the Goods Receipt.

To view the value on the PO, in ME23N, click on Environment > AC Commitment Document

Document Journal

FM Area SC01
Year Commitment Item 2015
Commitment Item
Funds Center
Fund
Layout /FM PUR REQ
User SCOYNER
Date/Time 07/16/2015 19:53:58

Val.type text	VT	FM pstg d.	RefDocNo	Item	Amt type	Amt type	Σ	Pymt Bdgt	Year	G/L	Funds Cente
Purchase Orders	51	01/23/2015	4500047320	1	0100	Original	1,829.70		2015		H730FCD020
Purchase Orders	51	01/23/2015	4500047320		0150	Change	119.70-				H730FCD020
							1,710.00				
Purchase Orders	51	06/30/2015	4500047320	2	0200	Reduction	309.20-				H730FCD020
Purchase Orders	51	01/23/2015	4500047320		0100	Original	330.84				H730FCD020
Purchase Orders	51	01/23/2015	4500047320		0150	Change	21.64-				H730FCD020
							0.00				
Purchase Orders	51	06/30/2015	4500047320	3	0200	Reduction	127.50-				H730FCD020
Purchase Orders	51	01/23/2015	4500047320		0100	Original	136.43				H730FCD020
Purchase Orders	51	01/23/2015	4500047320		0150	Change	8.93-				H730FCD020
							0.00				
							1,710.00				
							1,710.00				

To see the value on the Goods Receipt, double click on the Goods Receipt number

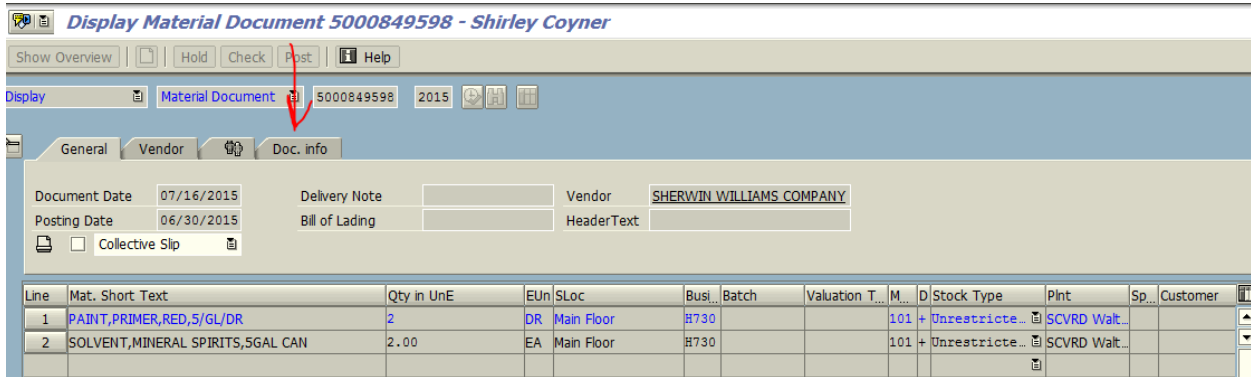
Item [2] 118119 , PAINT,PRIMER,RED,5/GL/DR

Material Data Quantities/Weights Delivery Schedule Delivery Invoice Conditions Account Assign

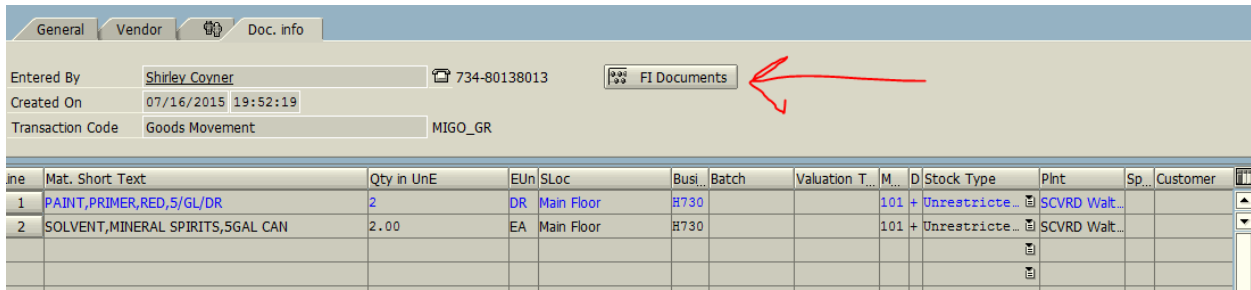
Basic List

S...	MvT	Material Do...	Item	Posting Date	Σ	Quantity	Delivery cost quantity	OUn	Σ	Amount in LC	L.cur
WE	101	5000849598	1	06/30/2015		2	0	DR		309.20	USD
Tr./Ev. Goods receipt						2		DR		309.20	USD

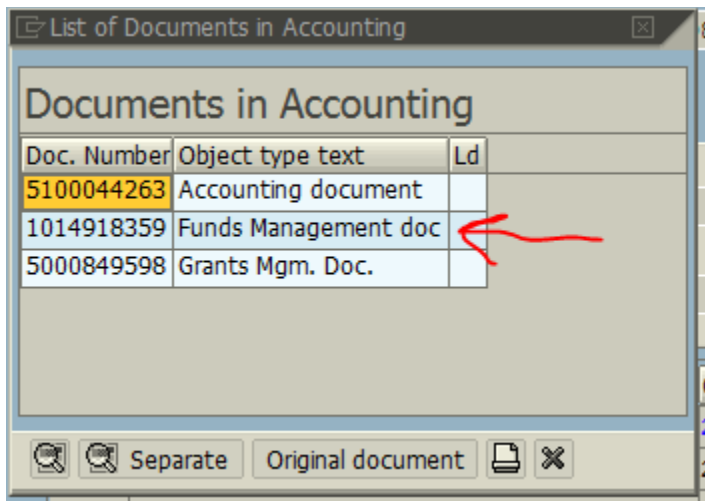
Click on Doc. Info tab



Click on FI Document Tab



And then click on Funds Management doc



Display FM Document: Overview

07/16/2015 19:55:54

FM Doc. No.	Itm	VT	Value type	Amt type	Per	Year	Year	FM pstg d.	Cmmt Item	FMAC Amnt	Fund	Grant
1014918359	1	54	Invoices	Original	12	2015	2015	06/30/2015	5034020003	309.20	34290000	NOT RELEVANT
	2	54	Invoices	Original	12		2015		5034020003	127.50	34290000	NOT RELEVANT

The decision was made to carry forward the PO to the new fiscal year. In this scenario, you will be required to bring the PO and the FI document from the Goods Receipt to the new fiscal year. Use transaction ZFMJ2 and fill in all of the required fields (in yellow) for the movement of the PO first.

Year-End Closing: Carryforward of Open Items



FM Area

Sender Fiscal Year

Budget Category

- Payment Budget
- Commitment Budget

Restriction on FM Account Assignments

Grant	<input type="text"/>	to	<input type="text"/>	<input type="button" value="↔"/>
Fund	<input type="text"/>	to	<input type="text"/>	<input type="button" value="↔"/>
Funds Center	<input type="text" value="h7300000"/>	to	<input type="text" value="h730zzzzz"/>	<input type="button" value="↔"/>
Commitment Item	<input type="text"/>	to	<input type="text"/>	<input type="button" value="↔"/>
Functional Area	<input type="text"/>	to	<input type="text"/>	<input type="button" value="↔"/>
Funded Program	<input type="text"/>	to	<input type="text"/>	<input type="button" value="↔"/>

Restriction According to Attributes

Variant Name

Restriction at Document Level


Value Type	<input type="text" value="51"/>	to	<input type="text"/>	<input type="button" value="↔"/>
Company Code	<input type="text"/>	to	<input type="text"/>	<input type="button" value="↔"/>
Document Number	<input type="text" value="4500047320"/>	to	<input type="text"/>	<input type="button" value="↔"/>


FI Documents

FI doc.no.fisc.year


Process Control

- Test Run
- Process with Dialog
- Block Documents
- Detail List
- Availability Control

Notice that the value type is 51 for the PO. Execute  in test mode.

FM Area	SC01	Date	07/16/2015
Fiscal Year	2015	Time	20:00:04
No. of FYC Documents	1	Mode	Test Run 

DocumentNo	Rfltr	Acct...	Status	Open Amt. FMA Crcy	Open Amt. Trans.Crcy	TCurr	Val.Type Text	Ref.Org Un	CoCd	Fis...	Sender Ledger	S ...	Receiver Ledger
4500047320		1	CC	1,710.00	1,710.00	USD	Purchase Orders		SC01		Payment Budget		Payment Budget

This is showing that 1,710.00 from line 1 will be picked up to carry forward to the new fiscal year. Green arrow back , remove the test run and then execute. You should receive a green light and the Update Run should be in green.

Year-End Closing: Carryforward of Open Items

FM Area	SC01	Date	07/16/2015
Fiscal Year	2015	Time	20:01:49
No. of FYC Documents	1	Mode	Update Run

DocumentNo	Rfltr	Acct...	Status	Open Amt. FMA Crcy	Open Amt. Trans.Crcy	TCurr	Val.Type Text	Ref.Org Un	CoCd	Fis...	Sender Ledger	S ...	Receiver Ledger
4500047320		1	CC	1,710.00	1,710.00	USD	Purchase Orders		SC01		Payment Budget		Payment Budget

To see the movement of the FM document, go back to ME23N in ECC; double click on the Goods Receipt document.

Document Journal

FM Area SC01
Year Commitment Item 2015
Commitment Item
Funds Center
Fund
Layout /FM PUR REQ
User SCOYNER
Date/Time 07/16/2015 20:02:11

Val.type text	VT	FM pstg d.	RefDocNo	Item	Amt type	Amount type	Σ	Pymt Bdgt	Year	G/L	Fu	
Purchase Orders	51	06/30/2015	4500047320	1	0300	Previous Year Carryforward (Commitmen		1,710.00-	2015		H7	
Purchase Orders	51	01/23/2015	4500047320		0100	Original		1,829.70			H7	
Purchase Orders	51	01/23/2015	4500047320		0150	Change		119.70-			H7	
							1	0.00				
Purchase Orders	51	06/30/2015	4500047320	2	0200	Reduction		309.20-			H7	
Purchase Orders	51	01/23/2015	4500047320		0100	Original		330.84			H7	
Purchase Orders	51	01/23/2015	4500047320		0150	Change		21.64-			H7	
							2	0.00				
Purchase Orders	51	06/30/2015	4500047320	3	0200	Reduction		127.50-			H7	
Purchase Orders	51	01/23/2015	4500047320		0100	Original		136.43			H7	
Purchase Orders	51	01/23/2015	4500047320		0150	Change		8.93-			H7	
							3	0.00				
								0.00				
								0.00				
Purchase Orders	51	07/01/2015	4500047320	1	0350	Following year carryforward (commitme		1,710.00	2016		H7	
							1	1,710.00				
								1,710.00				
								1,710.00				

And you will see that the value moved from FY15 to FY16. Now carry forward the FI document from the Goods Receipt.

Double click on the Goods Receipt number.

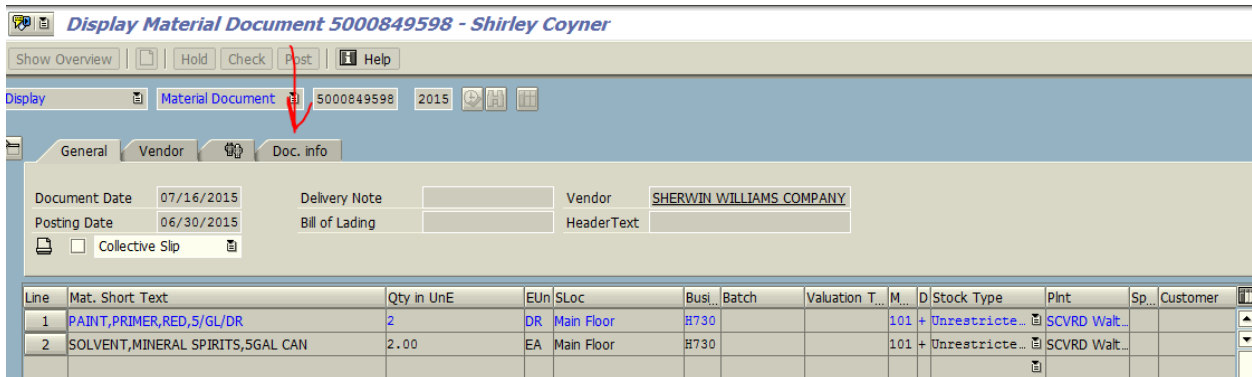
Item [2] 118119 , PAINT,PRIMER,RED,5/GL/DR

Material Data | Quantities/Weights | Delivery Schedule | Delivery | Invoice | Conditions | Account Assignm

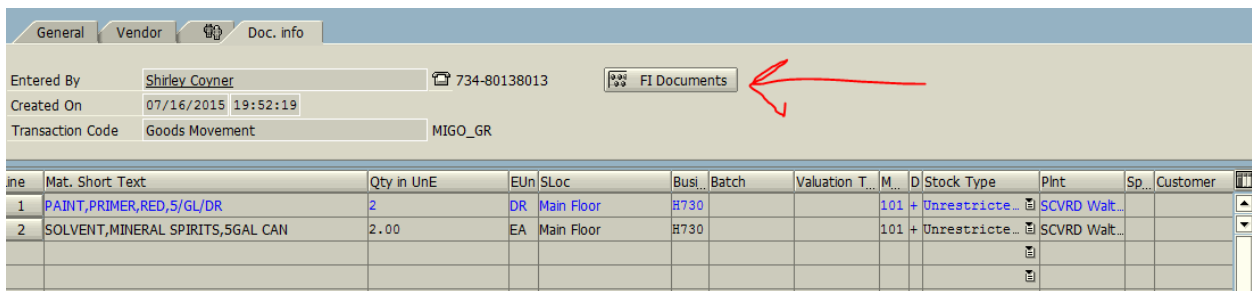
Basic List

S...	MvT	Material Do...	Item	Posting Date	Σ	Quantity	Delivery cost quantity	OUn	Σ	Amount in LC	L.cur
WE	101	5000849598	1	06/30/2015		2	0	DR		309.20	USD
Tr./Ev. Goods receipt						2		DR		309.20	USD

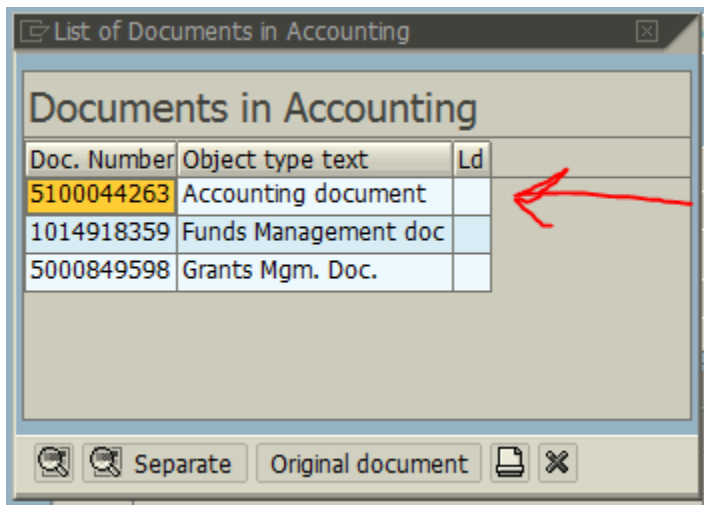
Click on Doc. Info tab



Click on FI Document Tab



And use the Accounting document number



Go back to ZFMJ2 and fill in all required information in yellow. Notice that the value type is 54 and you are using the finance document number.

Year-End Closing: Carryforward of Open Items

FM Area
 Sender Fiscal Year

Budget Category

Payment Budget
 Commitment Budget

Restriction on FM Account Assignments

Grant	<input type="text"/>	to	<input type="text"/>	<input type="button" value="→"/>
Fund	<input type="text"/>	to	<input type="text"/>	<input type="button" value="→"/>
Funds Center	<input type="text" value="h7300000"/>	to	<input type="text" value="h730zzzzzz"/>	<input type="button" value="→"/>
Commitment Item	<input type="text"/>	to	<input type="text"/>	<input type="button" value="→"/>
Functional Area	<input type="text"/>	to	<input type="text"/>	<input type="button" value="→"/>
Funded Program	<input type="text"/>	to	<input type="text"/>	<input type="button" value="→"/>

Restriction According to Attributes

Variant Name

Restriction at Document Level

Value Type	<input type="text" value="54"/>	to	<input type="text"/>	<input type="button" value="→"/>
Company Code	<input type="text"/>	to	<input type="text"/>	<input type="button" value="→"/>
Document Number	<input type="text" value="5100044263"/>	to	<input type="text"/>	<input type="button" value="→"/>

FI Documents

FI doc.no.fisc.year


Process Control

Test Run
 Process with Dialog
 Block Documents
 Detail List
 Availability Control

Execute  in test mode

FM Area	SC01	Date	07/16/2015
Fiscal Year	2015	Time	20:04:08
No. of FYC Documents	2	Mode	Test Run

DocumentNo	Rfltm	Acct...	Status	Open Amt	FMA CrCy	Open Amt	Trans.Crcy	TCurr	Val.Type	Text	Ref.Org	Un	CoCd	Fis...	Sender Ledger	S ...	Receiver Ledger
5100044263	1		OOO	309.20		309.20		USD	Invoices		SC012015	SC01	2015	Payment Budget			Payment Budget
5100044263	3		OOO	127.50		127.50		USD	Invoices		SC012015	SC01	2015	Payment Budget			Payment Budget

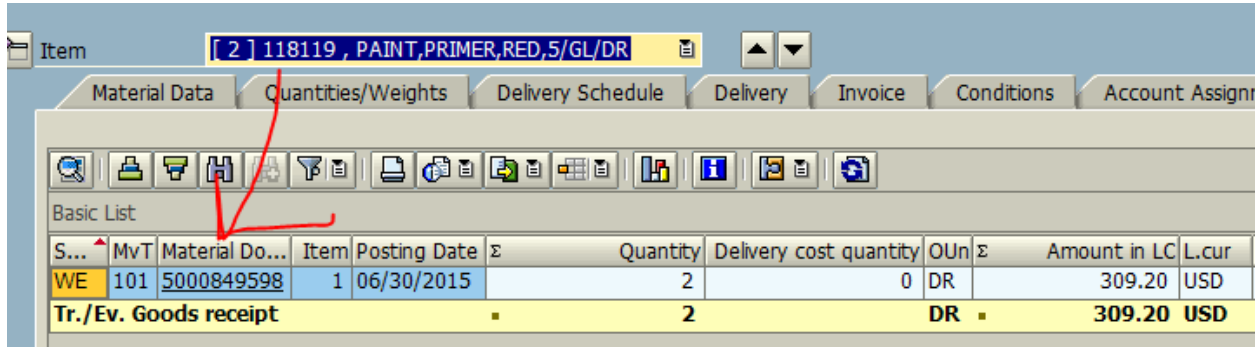
This is showing the values that will be picked up to carry forward to the new fiscal year. Green arrow back , remove the test run and then execute. You should receive a green light and the Update Run should be in green.

Year-End Closing: Carryforward of Open Items

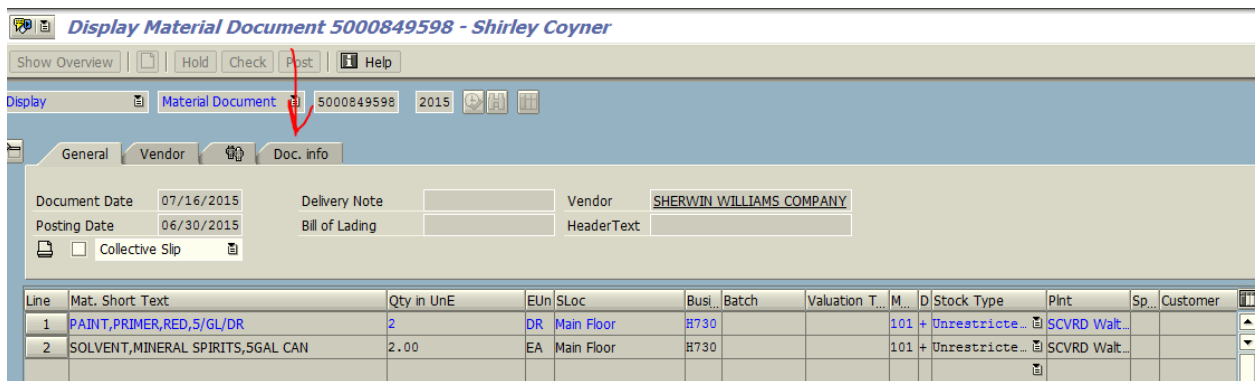
FM Area	SC01	Date	07/16/2015
Fiscal Year	2015	Time	20:06:32
No. of FYC Documents	2	Mode	Update Run

DocumentNo	Rfltm	Acct...	Status	Open Amt	FMA CrCy	Open Amt	Trans.Crcy	TCurr	Val.Type	Text	Ref.Org	Un	CoCd	Fis...	Sender Ledger	S ...	Receiver Ledger
5100044263	1		OOO	309.20		309.20		USD	Invoices		SC012015	SC01	2015	Payment Budget			Payment Budget
5100044263	3		OOO	127.50		127.50		USD	Invoices		SC012015	SC01	2015	Payment Budget			Payment Budget

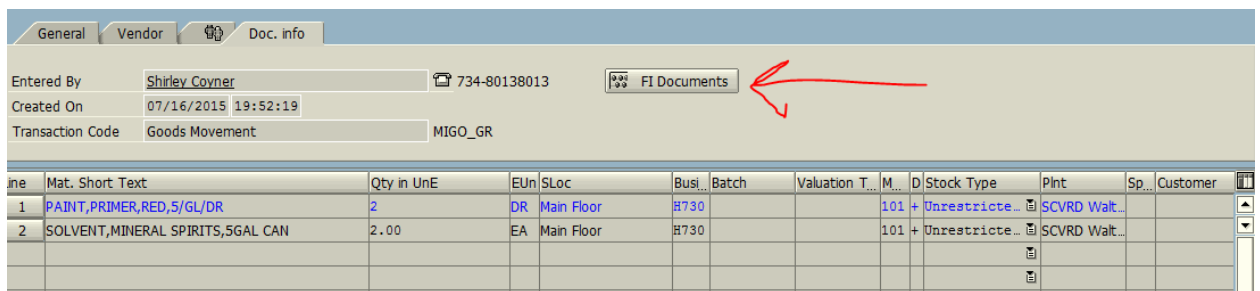
To view the movement of the values on the Goods Receipt, double click on the Goods Receipt number



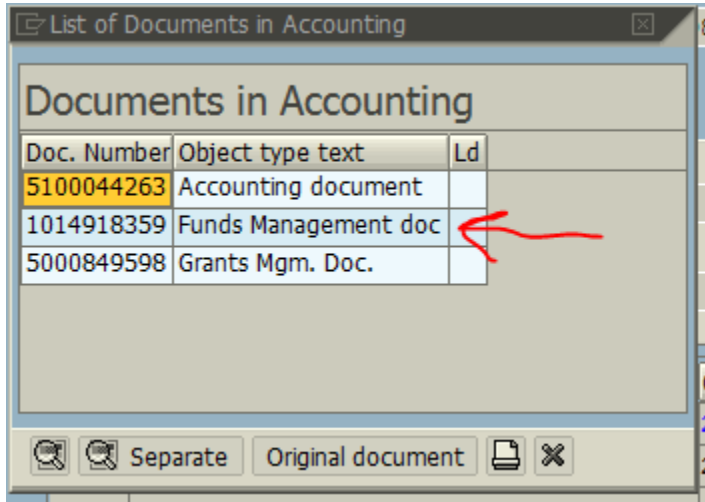
Click on Doc. Info tab



Click on FI Document Tab



And then click on Funds Management doc



Display FM Document: Overview

07/16/2015 20:07:50

FM Doc. No.	Itm	VT	Value type	Amount type	Per	Year	Year	FM pstg d.	Cmnt Item	FMAC Amnt	Fund	Grant	G/L Account	Funds Cen	
1014918359	1	54	Invoices	Original	12	2015	2015	06/30/2015	5034020003	309.20	34290000	NOT RELEVANT	1400010001	H730FCD0	
	54	Invoices	Previous Year Carryforward	(Commitmen	16	2015			5034020003	309.20	34290000	NOT RELEVANT	1400010001	H730FCD0	
	2	54	Invoices	Original	12	2015			5034020003	127.50	34290000	NOT RELEVANT	1400010001	H730FCD0	
	54	Invoices	Previous Year Carryforward	(Commitmen	16	2015			5034020003	127.50	34290000	NOT RELEVANT	1400010001	H730FCD0	
	1	54	Invoices	Following year carryforward	(commitme		2016	2015	07/01/2015	5034020003	309.20	34290000	NOT RELEVANT	1400010001	H730FCD0
	2	54	Invoices	Following year carryforward	(commitme		2015			5034020003	127.50	34290000	NOT RELEVANT	1400010001	H730FCD0

Now payment can be made in FY16 for the original items that were received and line item 1 when they are received.