

Reports Available via SCEIS HR/Payroll ECC System

Transaction	Report Name	Roles with Access
S_AHR_61016491	Existing Organizational Units	Display Organization Management
S_AHR_61016492	Staff Functions for Org. Unit	Display Organization Management
S_AHR_61016493	Organizational Structure	Display Organization Management
S_AHR_61016494	Organizational Structure with Positions	Display Organization Management
S_AHR_61016495	Organizational Structure with Persons	Display Organization Management
S_AHR_61016497	Existing Jobs	Display Organization Management
S_AHR_61016498	Job Index	Display Organization Management
S_AHR_61016499	Job Description	Display Organization Management
S_AHR_61018869	Periods of Unoccupied Positions	Display Organization Management
S_AHR_61016502	Existing Positions	Display Organization Management
S_AHR_61016503	Staff Assignments	Display Organization Management
S_AHR_61016507	Authorities and Resources	Display Organization Management
S_AHR_61016509	Vacant/Obsolete Positions	Display Organization Management
S_AHR_61018831	Obsolete Positions	Display Organization Management
S_AHR_61016513	Reporting Structure with Persons	Display Organization Management
S_AHR_61016512	Reporting Structure without Persons	Display Organization Management
S_AHR_61016528	Structure Display	Display Organization Management
S_AHR_61016532	Infotype Reporting	Display Organization Management
S_AHR_61015471	Access Personnel Infotype Overview	HR Master Data Maintainer HR Director
CAT3	Time Sheet: Display Time (Current Period)	Display Time/Leave
CATC	Display Time: Outside Current Period (Missing Time/Unapproved Time/No Time Recorded)	Display Time/Leave Time Administrator
CATS_DA	Display Working Times	Display Time/Leave Time Administrator
CATSXT_DA	Display Working Times and Tasks	Display Time/Leave Time Administrator
CATSXT_DTL	Working Times and Tasks: Display Details	Display Time/Leave
CAT8	Display Single Documents	Display Time/Leave
CAOR	Display Timesheet Data (Background)	Display Time/Leave
SCAL	Holiday Calendar (Display)	Display Time/Leave
PT03	Display Work Schedule	Display Time/Leave
PT63	Personal Work Schedule	Display Time/Leave
PT_DSH20	Daily Work Schedule	Display Time/Leave
PT64	Attendance/Absence Data Overview	Display Time/Leave

Transaction	Report Name	Roles with Access
PT90_ATT	Attendance Data: Calendar View	Display Time/Leave
PT91_ATT	Attendance Data: Mult. Employee View	Display Time/Leave
PT90	Absence Data: Calendar View	Display Time/Leave
PT91	Absence Data: Mult. Employee View	Display Time/Leave
PT62	Attendance Check	Display Time/Leave
PT65	Attendance/Absence Overview Graphic	Display Time/Leave
PW61	Time Leveling	Display Time/Leave
PT_EDT_TEDT	Time Statement	Display Time/Leave
PT_EDT_TELU	Time Balances Overview	Display Time/Leave
PT_ERL00	Time Evaluation Messages Report	Display Time/Leave Time Administrator Leave Administrator
PT_BAL00	Cumulated Time Evaluation Results	Display Time/Leave Time Administrator
PT_DOW00	Time Accounts	Display Time/Leave
PT_QTA10	Display Absence Quota Information	Display Time/Leave HR Leave Administrator
PT66	Display Time Evaluation	Display Time/Leave
PT_CLSTPC	Display Personal Calendar (Cluster PC)	Display Time/Leave
PT_CLSTB1	Display Temporary Time Evaluation Results (Cluster B1)	Display Time/Leave
PT_CLSTB2	Display Time Evaluation Results (Cluster B2)	Display Time/Leave
PT_REOPC	Personal Calendar Reorganization (Cluster PC)	Display Time/Leave
ZHRMTR	Missing Time/Unapproved Time/No Time Recorded (Current Period)	Time Administrator
PT50	Quota Overview	HR Leave Administrator
S_AHR_61018754	Display Payroll Results	Display Payroll
S_ALR_87014259	Payroll Journal	Display Payroll
PC00_M10_REC	Payroll Reconciliation Report	Display Payroll
PC_PAYRESULT	Display Payroll Results	Display Payroll
S_PH9_46000172	Wage Type Reporter	Display Payroll
PC00_M99_CWTR	Wage Type Reporter	Agency Payroll Administrator
PC00_M10_CLJN	Payroll Journal	Display Payroll
PC00_MNA_CC_ADM	Cost Center Report Administrator	Display Payroll
ZHRLDISTR	Labor Distribution Report	Display Payroll Agency Payroll Administrator
PC00_M10_CALC_SIMU	Payroll Driver	Agency Payroll Administrator
PC00_M10_CEDT	Remuneration Statement	Agency Payroll Administrator

Transaction	Report Name	Roles with Access
ZHR_EIC_IND	Earned Income Credit Indicator Report	Agency Payroll Administrator
ZHR_MISSING_INFOTYPE	Missing Infotype Report	Agency Payroll Administrator
S_PH9_46000360	Exemption Expiration Report	Agency Payroll Administrator
S_PH9_46000361	W-4 Withholding Allowance Report	Agency Payroll Administrator
ZHR_GRANT_REPORT	Temporary Grants Report	HR Master Data Maintainer HR Director
ZHR_ADDRESS_CHANGE	Portal Address Changes	HR Master Data Maintainer HR Director
ZHR_1T1018_REPORT	IT1018 Cost Distribution Report	HR Director
ZHRWSR	Work Schedule Rules Report	Display Time/Leave Time Administrator Leave Administrator
ZHR_ABSENCE_HOURS	Absence Hours Report	Display Time/Leave Time Administrator Leave Administrator
ZHR_POSITION_FUNDING	Position Funding Report	Agency Funding Approver Position Control Maintainer

Reports Available via SCEIS Business Warehouse (BEX Analyzer)

A description of each report follows on subsequent pages

Transaction	Report Name	Roles with Access
RH010.1A	Flexible Position Totals by State, Federal, and Other	HR Director HR Master Data Maintainer Position Control Maintainer Agency Funding Approver
RH010.1B	Flexible Position Totals by Classified/Unclassified	HR Director HR Master Data Maintainer Position Control Maintainer Agency Funding Approver
RH010.2 (ZHR_ZPAOS_C01_Q002)	Flexible Position Totals by Employee Group	HR Director HR Master Data Maintainer Position Control Maintainer
RH022.3 (Workbook)	Class & Comp Report – Statewide Positions & Funds	HR Director HR Master Data Maintainer Position Control Maintainer
RH022.1 (Workbook)	Class & Comp Report – Positions & Funds by Agency	HR Director Position Control Maintainer
RH024 (ZHR_OPY_DS051_Q0024)	Workers’ Comp Report	Agency Payroll Administrator
RH026 (ZHR_ZPAOS_C01_RH026_Q001)	Telecommuting	HR Director HR Master Data Maintainer Position Control Maintainer
RH032 (ZHR_ZSAL_AUD00_Q0001)	Salary Audit Report	HR Director HR Master Data Maintainer
RH035 (ZHR_ZPA_C01A_Q004)	T/O by Reason	HR Director HR Master Data Maintainer
RH035 (ZHR_ZPA_C01A_Q004B)	T/O by Data	HR Director HR Master Data Maintainer
RH035 (ZHR_ZPA_C01A_Q004C)	T/O Summary Level	HR Director HR Master Data Maintainer
RH035 (ZHR_ZPA_C01A_Q010A)	Separation from State Government	HR Director HR Master Data Maintainer
RH035 (ZHR_ZPA_C01A_Q010)	T/O Data Report	HR Director HR Master Data Maintainer
RH036 (ZHR_ZPA_C01A_Q0036)	EPMS Report	HR Director HR Master Data Maintainer
RH037 (ZHR_ZPA_C01A_Q011)	Average Age of New Hires	HR Director HR Master Data Maintainer
RH039A (ZHR_ZPA_C01A_Q039A)	Workforce Planning Data	HR Director HR Master Data Maintainer

Transaction	Report Name	Roles with Access
RH039A.a	Position Address	Agency HR Director HR Master Data Maintainer Position Control Maintainer
RH039A.b	Org Unit Address	Agency HR Director HR Master Data Maintainer Position Control Maintainer
RH039A.c (ZHR_ZPOS9001_Q039AC)	Supervisory Positions	Agency HR Director HR Master Data Maintainer Position Control Maintainer
RH039B (ZHR_ZPA_C01A_Q039B)	Employment Report by Gender and Race within Agency and Band	HR Director HR Master Data Maintainer
RH039C (ZHR_ZPA_C01A_Q039C)	Employee Counts and % by Gender & Race within Agency	HR Director HR Master Data Maintainer
RH039D (ZHR_ZPA_C01A_Q039D)	Length of Service by Gender	HR Director HR Master Data Maintainer
RH039E (ZHR_ZPA_C01A_Q039E)	Employee Count by % by Gender and Race with Average State Service	HR Director HR Master Data Maintainer
RH039F (ZHR_ZPA_C01A_Q039F)	Employee Demographics and Position Number	HR Director HR Master Data Maintainer
RH039G (ZHR_ZPA_C01A_Q039G)	Employees with Selected Years of Service	HR Director HR Master Data Maintainer
RH039H (ZHR_ZPA_C01A_Q039H)	Employees in Trial or Probationary Status	HR Director HR Master Data Maintainer
RH039I	Employee Personal Data	HR Director HR Master Data Maintainer
RH039J	Employee Address and Communication Report	HR Director HR Master Data Maintainer
RH039K (ZHR_ZPA_O39S_Q039K)	Employee Planned Working Time	HR Director HR Master Data Maintainer
RH039L	Employee Bank Details	HR Director HR Master Data Maintainer
RH039M	Employee Objects on Loan	HR Director HR Master Data Maintainer
RH039N	Employee I-9 Information	HR Director HR Master Data Maintainer
RH039O	Employee Non-resident Alien	HR Director HR Master Data Maintainer
RH039P	Employee Grievance Report	HR Director HR Master Data Maintainer
RH039Q	Work Communication	HR Director HR Master Data Maintainer
RH039R	External Employment	HR Director HR Master Data Maintainer

Transaction	Report Name	Roles with Access
RH039S	Certificates and Licensures	HR Director HR Master Data Maintainer
RH039T	Tax Withholding	HR Director HR Master Data Maintainer
RH039U (ZHR_ZPOS9000_Q039U)	Position Organizational Management Indicators	HR Director HR Master Data Maintainer Position Control Maintainer
RH039V (ZHR_ZPOS9001_Q039V)	Position Additional Attribute	HR Director HR Master Data Maintainer Position Control Maintainer
RH039W (ZHR_ZPOS9005_Q039W)	Position Time Indicators	HR Director HR Master Data Maintainer Position Control Maintainer
RH039X	Position Action Reasons	HR Director HR Master Data Maintainer Position Control Maintainer
RH039Y (ZHR_ZPOS91010_C01_Q008)	Position Work Hours	HR Director HR Master Data Maintainer Position Control Maintainer
RH039Z	Position Agency Internal Data	HR Director HR Master Data Maintainer Position Control Maintainer
RH040.6 (ZHR_ZPA_C01A_Q006)	TERI by Band	HR Director HR Master Data Maintainer
RH040.3 (ZHR_ZPA_C01A_Q003)	TERI & Retiree Employee Listing	HR Director HR Master Data Maintainer
RH040.5 (ZHR_ZPA_C01A_Q005)	Rehired Retirees	HR Director HR Master Data Maintainer
RH041 (ZHR_ZPAOS_C01_Q007)	Vacant Position	HR Director HR Master Data Maintainer Position Control Maintainer
RH042 (ZHR_ZPA_0185_Q0042)	Salary Supplement	HR Director HR Master Data Maintainer
RH046 (ZHR_ZPA_C01A_Q008)	Census Data	HR Director HR Master Data Maintainer
RH047 (ZHR_ZPA_0185_Q0047)	Fair Market Housing	HR Director HR Master Data Maintainer

Descriptions of Reports Available via SCEIS Business Warehouse (BEX Analyzer)

RH010.1A, FTE Totals by State, Federal and Other

Run by calendar month and year, this report provides Full-Time Employee (FTE) totals by Personnel Area for Classified, Unclassified, Agency Head and Non-regulatory FTE positions only. FTE percentages are shown as Authorized, Actual, Filled, Vacant and the Difference of Authorized and Actual. The break-down of FTEs by State, Federal and Other can be shown by selecting the appropriate arrow. Total Salary is also displayed and is available by State, Federal and Other.

RH010.1B, FTE Totals by Classified/Unclassified

This report is the same as RH010.1A but shows the break-down of Full-Time Employees by Classified and Unclassified when the appropriate arrow is selected.

RH010.2, Flexible Position Totals by Employee Group (ZHR_ZPAOS_C01_Q002)

Run by calendar month and year, this report provides position totals by employee group in a flexible format. Employee group is broken down into classified FTE, unclassified FTEs, non-regulatory, temporary, temporary grant, time limited, time limited defined pay and agency heads. The numbers of authorized, actual, filled and vacant positions are broken down into State, Federal and Other positions as well as the total; total salary is also provided in the default format. Additional fields can be pulled into the report including county, region and pay grade.

RH022.3, Statewide Total Funds by Agency (Workbook)

By calendar month and year, this report provides the total number of positions on a statewide basis. The number is further broken down by vacant or filled status and the amount of position funding provided by State, Federal Other, and Total Funds. Job Class Code, Employee Group and employee subgroup can be included in the report layout.

RH022.1, Total Funds by Agency (Workbook)

By calendar month and year, this report provides the number of positions for a specified agency (as provided by security/access settings). The number of positions is broken down by vacant or filled status, and the amount of position funding provided by State, Federal, Other and Total Funds. Job Class Code, employee group and employee subgroup may also be included in the agency report layout.

RH024 Workers' Compensation Report (ZHR_OPY_DS051_Q0024)

The Workers' Comp report is provided to generate payroll and employee data as needed for the annual workers' compensation audit. It includes the workers' compensation codes, employee groups, total payroll results, overtime pay, one third of overtime pay, etc. The user has the flexibility to create the report with various data as needed.

RH026 Telecommuting (ZHR_ZPAOS_C01_RH026_Q001)

This report was designed to provide OHR the annual "Telecommuting Report" as required each year. One key factor is that this report is based on employee data entered by agencies on IT0185

Personal IDs. The report may be useful to all agencies, regulatory and non regulatory, as a quality review tool to monitor employee records for accuracy.

RH032 Salary Audit Report (ZHR_ZSAL_AUD00_Q0001)

This report was designed for OHR to monitor certain pay adjustments granted by agencies and to insure that both the IT0185 Personal IDs record and the IT0008 Basic Pay record are completed appropriately. These adjustments include Temporary Salary Adjustment, Administrative Salary Adjustment, Grant Salary Adjustment, Special Assignment Pay, etc. The report may be useful to all agencies, regulatory and non regulatory, as a quality review tool to monitor employee records for accuracy.

RH035 T/O by Reason (ZHR_ZPA_C01A_Q004)

This report is designed to provide both Agencies and OHR data on employee turnover from a high level. With many demographic fields which can be included from employee to work schedule rules, this report provides flexibility for research.

RH035 T/O by Data (ZHR_ZPA_C01A_Q004B)

This report provides turnover information in percentages based on a comparison of employee headcount to separation actions. The users may generate data based on specific periods of time as desired with demographic data; types of employees - FTE, temporary, etc. This report may be helpful to agencies and central government for a variety of reasons, including workforce planning.

RH035 T/O Summary Level (ZHR_ZPA_C01A_Q004C)

This report is intended to provide information on employment movement within the agency, movement to other agencies, and separation from state government as an employer. It allows the user to generate data for a variety of "separation reason codes" entered by agency users. The report provides separation reason and number of employee movements based on specific reasons, employee demographic information, and other data. This report may be helpful to agencies and central government for a variety of reasons, including workforce planning.

RH035 Separation from State Government (ZHR_ZPA_C01A_Q010A)

This report is intended to provide information on employees who leave state government as the employer. It does not necessarily reflect employees who leave one agency to accept a position at another agency and is based on the applicable "separation reason codes" entered by agency users. The report provides headcount, separation reason, employee demographic information, percentages, and other data. This report may be helpful to agencies and central government for a variety of reasons, including workforce planning.

RH035 T/O Data Report (ZHR_ZPA_C01A_Q010)

This report is designed to provide both Agencies and OHR data on employee turnover by Action and Reason Code along with Action Percentages. This report may be helpful to agencies and central government for a variety of reasons, including workforce planning.

RH036, EPMS Report (ZHR_ZPA_C01A_Q0036)

The EPMS report is designed to provide both Agencies and OHR information on the Employee Evaluations completed by each agency. Included is information on working hours, work schedule rules, employee grievance status, position information and the performance review date, status and last rating.

RH037, Average Age of New Hires (ZHR_ZPA_C01A_Q011)

Designed for OHR this report provides by personnel area, job class code and pay grade the average age of newly hired employees as defined by a selected date range. Ages are also broken down by sex of the employee.

RH039A, Workforce Planning Data (ZHR_ZPA_C01A_Q039A)

A report developed for OHR, this query provides summary level data of the number of employees, annual salary and average annual salary by pay grade area and type as well as pay grade. Other information can be added into the report including employee, Personnel Area, County Code and age ranges.

RH039A.a Position Address Report

The report provides the various addresses that have been entered on positions on Infotype 1028. These addresses may include Main, Mailing, Courier, Telecommuting, etc. It includes specific information such as the position ID and other position data.

RH039A.b Org Unit Address

The report provides the various addresses that have been entered on agency organizational units on Infotype 1028. These addresses may include Main, Mailing, and Courier. It includes specific information such as the organizational unit ID and other organizational unit data.

RH039A.c, Supervisory Positions (ZHR_ZPOS9001_Q039AC)

This report provides information for Position Attributes from Info type 9001. It includes such items as the Position Number & Title, Start Date, End Date, Employee Number & Name, Position Vacancy Indicator, Job Code & Title, Employee group & Title, Org Unit # Supervised, Org Unit Abbreviation, Org Unit Name.

RH039B, Employee Report by Sex & Race within Agency & Band (ZHR_ZPA_C01A_Q039B)

A report designed for OHR, this summary level report provides race and sex information by Pay Grade and PayGrade Type.

RH039C, Employee Counts and % by Sex, Race within Agency (ZHR_ZPA_C01A_Q039C)

A report designed for OHR, this summary level report provides summary level data by Pay Grade Area and Type of the employees by race and as a percentage. Gender information can be added into the report.

RH039D, Length of State Service by Gender (Pin) (ZHR_ZPA_C01A_Q039D)

This report provides detailed level information by agency, job and employee on the Years of State Service by that employee. Job information as well as county can be added into the report. If an agency runs this report, only those employees currently employed by the specific agency will be returned.

RH039E, Employee Counts and % by Sex, Race with Average State Service (ZHR_ZPA_C01A_Q039E)

This report, designed for OHR, provides details by Job Class Code and Title, PayGrade, ethnic origin and sex on the number of employees, their average state service and average age. It also provides an overall result summary level of information.

RH039F, Employee Demographics and Position Information (ZHR_ZPA_C01A_Q039F)

Designed for OHR, this report provides detailed information by employee of the hours per week, name, gender, DOB, ethnicity, marital Status, Job, job class and job class title, position information, employee group and subgroup, state hire date, agency hire date, annual leave accrual date, performance review date, continuous State Service Date, Pay Grade, and salary information including annual salary and previous salary.

RH039G, Employees with Selected Years State Service (ZHR_ZPA_C01A_Q039G)

Designed for OHR, this report provides summary level information by gender of the years of state Service. Years of State Service is broken down into the following ranges: 0 to 4, 5 to 10, 10 to 20, 20 to 30, 30 to 40, 40 to 50 and over 50.

RH039H, Employees in Trial or Probationary Status (ZHR_ZPA_C01A_Q039H)

Designed for OHR, this report provides a listing of all employees in the EPMS Status of trial or probationary. It also provides their job class code and title as well as their performance review date.

RH039I, Employee Personal Data

This report provides employee information that is stored on Infotype 0002 – Personal Data and Infotype 0077 – Additional Personal Data. It includes such items as the Personnel Number, Employee Name, Marital Status, Birthday, Social Security Number, Ethnic Origin, Veteran and Disability information, if entered in the system. Note that this is one of the few reports with employees' Social Security Numbers for agency usage.

RH039J, Employee Address and Communication Report

Employee's home and other addresses, along with communication information, are contained in this report. The primary data source is Infotype 0006 and associated subtypes such as Permanent Address, Emergency Contacts, Company Housing, etc. It includes the Personnel Number, Employee Name, Effective Date of Address, Addresses, Telephone Numbers, Communication Types, Communication Number and Extension.

RH039K, Employee Planned Working Time (ZHR_ZPA_O39S_Q039K)

This report provides employee information for Employee Working Time & Grievance. It includes such items as the Org Unit Number & Abbreviation, Employee group, Subgroup, Personnel Area Name,

Employee Number & Name, Valid From Date, Valid To Date, Work Schedule Rule, Working Week, Employment Percent, Daily Working Hours, Hours per Week, Annual Working Hours, Monthly Hours, & Weekly Work Days. Note: The 'Employment Status' on input screen defaults to 'Active' (3).

RH039L, Employee Bank Details

Employee banking information entered on Infotype 0009 Bank Details is included on this report. It provides such data as the Personnel Number, Employee Name, Effective Date of the Infotype, Bank Details Type, Payee, Postal Code/City, Bank Key, Bank Account, Bank Control Key and Payment Method.

RH039M, Employee Objects on Loan

Objects on Loan as entered on employee records may be viewed on this report. The primary data source is Infotype 0040 Objects on Loan. The report includes Personnel Number, Employee Name, Effective Date of the Infotype, Object on Loan, Number, Unit, Loan Object No., Comments Lines One to Three.

RH039N, Employee I-9 Information

This report contains I-9 data that has been entered on Infotype 0094 – I-9 Residence Status. The report contains the Personnel Number, Employee Name, Effective Date of the infotype, Residence Status, ID Type, E-Verify number and other information.

RH039O, Employee Non-resident Alien

This report contains I-9 data that has been entered on Infotype 0048 Non Resident Alien. The report contains the Personnel Number, Employee Name, Effective Date of the Infotype, Record Type, VISA Type, Date of Issue, Expiration Date, and other information.

RH039P, Employee Grievance Report

This report includes information regarding employees' final grievance as entered into the system. The primary data source is Infotype 0102 Grievances. The report generates information such as the Personnel Number, Employee Name, Effective Date of infotype, Grievance Subtype, Reason, Grievance No., Mediation Date, Status, Result, and Final Decision date.

RH039Q Work Communication

This report reflects information from Infotype 0105 Work Communications. It includes the Personnel Number, Employee Name, Effective Date of the infotype, Subtype, and ID/Number.

RH039R, External Employment

This report includes information taken from Infotype 0102 External Employment. The report contains the Personnel Number, Employee Name, Effective Date of infotype, Organization Type, Organization Name, Address and Phone information.

RH039S, Certificates and Licensures

This report includes certification and licensure information entered on Infotype 0795. The report provides such data as the Personnel Number, Employee Name, Effective Date of infotype, Category Code, Category, Type (Certification or License), Identification, Issuing Authority, Document Status, Valid From and Valid To dates.

RH039T Tax Withholding

Employee tax information entered by the employee or by the agency is reflected on this report. The data is taken from Infotype 0210 Tax Withholding and the subtypes for the Federal and State. The data generated consists of Personnel Number, Employee Name, Effective Date of infotype, Tax Authority (Fed or State), Tax Level, Filing Status, Allowances, Tax Exempt Indicator, Additional Withholding, EIC Status, and Qualifying children.

RH039U, Position OM Indicators (ZHR_ZPOS9000_Q039U)

Provides organizational management indicator information based on position. Items on the report include Valid From and To Dates, Employee Name and Number, Job Class Code and Title, Grievance Status, CDL Class Type, and Essential Hazardous Weather, Essential Emergency, Commercial Drivers License, State Vehicle Driver, Public Contact, Central Office, Blood Borne Pathogen and Faculty Indicators.

RH039V, Position Additional Attribute (ZHR_ZPOS9001_Q039V)

Provides the following additional position information that is stored on InfoType 9001: Employee Group, Retirement Plan, Contract Status, HRIS Position Type and Number; County Code, Workers Compensation Class Code, Federal Job Category, SHAC Job Category, Job Group, Census Code and Work Unit.

RH039W, Position Time Indicators (ZHR_ZPOS9005_Q039W)

Provides position work time information. Items on the report include Valid From and To Dates; Employee Name and Number; Job Class Code and Title; Employee Group; Weekday Evening, Weekday Night, Weekend Day, Weekend Evening and Weekend Night Shift Rate Override Indicators; Weekday Evening, Night, Rotating and Split Shift Rates; Weekend Day, Evening, Night, Rotating and Split Shift Rates; On Call Monday, Tuesday, Wednesday, Thursday, Friday, Saturday and Sunday Rates; and Market Geographic Rate.

RH039X, Position Action Reasons

This report is intended to provide information about the various actions taken on positions. The primary data source is Infotype 9006. The report includes Position Number, Start and End Date of Infotype, Employee Name if filled, Personnel Number, Job information, Action and Reason.

RH039Y, Position Work Hours (ZHR_ZPOS91010_C01_Q008)

The work hours of the position and FTE data is contained in this report. It reflects data entered on Infotype 9010 FTE. The report includes Position Number, Start and End Date of Infotype, Employee

Name if filled, Personnel Number, Job information, FT/PT Indicator, Work Hours Per Week, Days Per Week, Hours Per Day, Base Hours and Total FTE.

RH039Z, Position Agency Internal Data

The internal data used for agency specific classification and compensation purposes is contained in this report. It reflects data entered on Infotype 9010 FTE. The report includes Position Number, Start and End Date of Infotype, Employee Name if filled, Personnel Number, Job information, Internal Pay data, Internal Level, Hire Rate, Budgeted Salary, and Internal Code.

RH040.3, TERI and Retiree Employee Listing (ZHR_ZPA_C01A_Q003)

Developed for OHR and Agencies, this report provides a listing of employees who have elected to participate in the TERI program. IT provides employee names, job and position information, TERI begin and End dates and the employee's annual salary. Listing is provided in employee number order.

RH040.5, Rehired Retirees Summary (ZHR_ZPA_C01A_Q005)

Developed for OHR and Agencies, this report provides a listing by Personnel area of the number of TERI and 'regular' retirees who have been rehired and their occupational categories. Employee and job information can be pulled into the report to provide specific details.

RH040.6, TERI by Pay Band (ZHR_ZPA_C01A_Q006)

Developed for OHR, this report provides a summary level overview of the number of TERI employees currently working in specified personnel areas (agencies) by pay band. This is by default a summary level report, but employee can be added to the report to provide details by Personnel Area and Pay Grade.

RH041, Vacancy Position Report (ZHR_ZPAOS_C01_Q007)

This report is designed to provide data by calendar month and year on vacant positions (indicator Y) including job class code, title, employee group and subgroup, pay grade, vacancy start date and the number of vacancies. Other data may be pulled into the report including, but not limited to salary, the months vacant and the job classification date.

RH042, Salary Supplement Report (ZHR_ZPA_0185_Q0042)

Developed for OHR's annual reporting requirements, this report provides the total amount of salary supplement by Personnel Area and Employee. Data displayed in the default includes salary supplement, the Approver of the supplement, the conditions of the supplement, the effective date and reported date or date entered into the system. Other data that is available and can be pulled into the report to include: Valid from date, organizational unit, employee group, employee sub group, the supplemental salary ID and personnel sub area. This report is generated on a fiscal year basis. The report may be useful to regulatory and non regulatory agencies as a quality review tool to monitor employee records for accuracy.

RH046, State Census Data Report (ZHR_ZPA_C01A_Q008)

This report is designed for OHR to release specified information to the National Census Bureau on an annual basis. Data included in the two reports is:

RH046.1, Census Data Wages (ZHR_OPY_DS51_Q0046)

A summary report run by payroll period, it provides by personnel area, all personnel with a status of Active, the key figures of number of full time employees, full time employees gross payroll, number of part time employees, part time employees gross payroll, part time employees, gross payroll, total paid for part time hours, Number of Fulltime employees, number of part time employees and STD?

RH047, Fair Market Housing Value (ZHR_ZPA_0185_Q0047)

Run by Fiscal Year, this report provides by Personnel Area, the amount paid to a State Employee of a salary supplement for living expenses that is received not as cash but as the value of the housing that is provided.