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State of South Carolina



Office of the State Auditor

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RICHARD H. GILBERT, JR., CPA
DEPUTY STATE AUDITOR

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September 29, 2009

Mr. Douglas E. Cooper, CGFO
SCEIS Process Manager
South Carolina Budget and Control Board
Division of State Information Technology
4430 Broad River Road
Columbia, South Carolina 29210-4012

Dear Mr. Cooper:

Your letter dated September 28, 2009 explains that some agencies scheduled to implement the SAP accounting system will receive utility bills during the "freeze" period which will be due prior to the "go live" date. The letter further explains that some agencies are concerned that utility companies may cut-off services if the utility company is not paid timely. To prevent a loss of service you are requesting permission to prepay the October utility bill based on the September invoice. I realize that agencies will experience challenges during implementation and therefore I will approve your request to allow agencies to use the September utility bill as the basis for paying the October utility bill.

If you have any further questions contact me at 253-4160, ext. 203.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard H. Gilbert, Jr.", written over a circular stamp.

Richard H. Gilbert, Jr., CPA
Deputy State Auditor

attachment