

Subject: Public Budget Formulation (PBF) Operating Budget Reports Now Available

Audience: Finance Directors, AST Leads, Training Coordinators, Future PBF Operating Budgets Users

The SCEIS and State Budget Division Teams are pleased to announce that reports for Public Budget Formulation (PBF) Operating Budgets are now available in SCEIS Business Objects. PBF Operating users will receive an email from SCEIS today, Monday, September 23, providing specific instructions and orientation materials to help them log in and access PBF Operating Budgets reports.

Should users need assistance with PBF or PBF reports, they should contact their State Budget Analyst. For assistance logging in to PBF, users should contact the SCEIS Help Desk at (803) 896-0001 (Select option 1 for SCEIS Help) or fill out a ticket online at <http://www.sceis.sc.gov/requests/>. When contacting the SCEIS Help Desk, please be sure to mention that you are requesting help with PBF.

Users may also visit the SCEIS uPerform website at <https://uperform.sc.gov/gm/folder-1.11.21244> to access PBF Operating Budget training materials and work instructions.