

Purchase Orders SRM Guide to Hard Stop and Common Errors

| Error or Issue | Resolution |
|----------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| PO status is Ordered. However, the PO will not print. Notice that the "Edit" button is missing. | Problem: The EDIT button was missing. The Purchase Order (PO) cannot be printed and the PO cannot be edited until the Edit button is restored. Solution: Submit a ticket to the SCEIS Help Desk so that the Materials Management team can restore the EDIT Button. |