

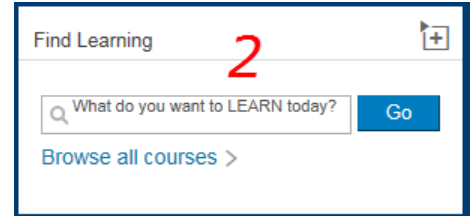
Register for an Instructor-Led Class in MySCLearning

1 Log in to MySCLearning

See “Log in to MySCLearning.”

2 Choose a course

In the *Find Learning* tile, use the search box to find the course you want. See “Find a Course.”



3 Register for an *instructor-led* class

a) Below your course title, click *See Offerings*.

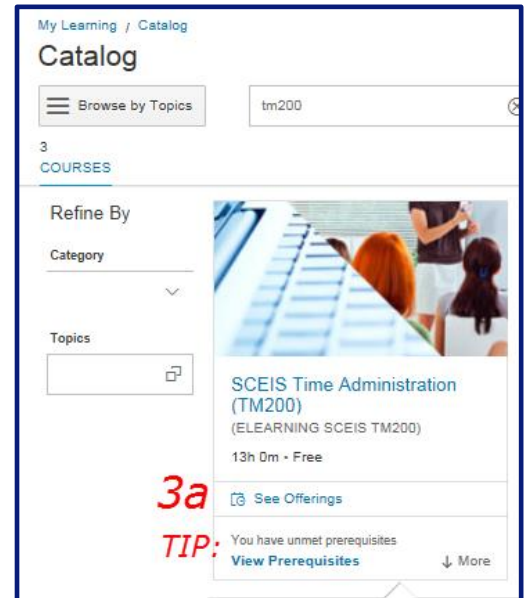
TIP: If “You have unmet prerequisites,” you must complete them before you will be able to register.

b) Scroll down and click the *Offerings* tab to view class dates.

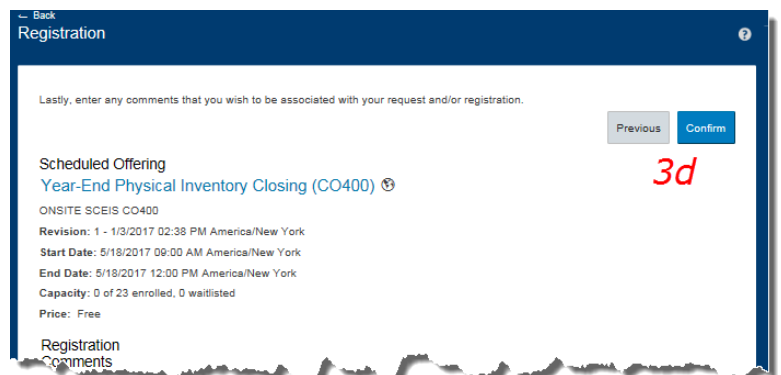
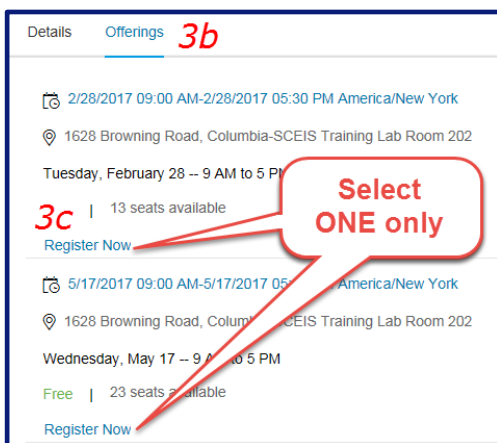
c) Below the class schedule you want, click *Register Now*.

d) At the Registration box, click *Confirm*.

e) Watch for an enrollment confirmation in your email.



TIP: “Assign to Me” adds the course to My Learning Assignments without registering you. To reserve a seat in a class, you must complete these registration steps.



IMPORTANT! Your enrollment reserves a seat for *you*. Please be considerate of other users! If you can’t attend, **WITHDRAW** to release your seat for another participant. See “Withdraw or Change an Enrollment.”