

**Subject:** Reminder: Register Today for SCEIS 2014 Finance Fiscal Year-End Training in June

**Audience:** AST Leads, Agency Training Coordinators, Finance Directors

The SCEIS Team would like to remind Finance users involved in fiscal year-end closing functions to join us for Finance year-end training workshops in June. The full-day Year-End Workshop for Finance users will be presented twice to offer you schedule options. The content is the same for both sessions. Complete details about the workshop, including session dates, location, description and a registration link are included below.

### **CO500 Year-End Closing Workshop - Finance**

**Target Audience:** All SCEIS Finance users involved in fiscal year-end closing functions.

**Specifically, SCEIS FI requests that all Finance Directors attend.**

**Description:** This one-day Year-End Closing workshop will both address the overall year-end closing process and provide an update on changes for this fiscal year. Whether this is the first time you have used SCEIS to close out a fiscal year or you have done it in years past, this one workshop should meet your needs.

In addition to SCEIS Finance, the CG's CAFR staff will discuss changes to the FY2014 Reporting Packages.

#### **CO500-04 (For Finance Users):**

**Date:** Wednesday, June 4

**Time:** 9:00 a.m. to 4:30 p.m.

**Location:** Peebles Auditorium, SC DHEC, 2600 Bull Street, Columbia

**Driving Directions:** <http://www.sceis.sc.gov/location.aspx?id=13>

#### **CO500-05 (For Finance Users):**

**Date:** Thursday, June 5

**Time:** 9:00 a.m. to 4:30 p.m.

**Location:** Peebles Auditorium, SC DHEC, 2600 Bull Street, Columbia

**Driving Directions:** <http://www.sceis.sc.gov/location.aspx?id=13>

To register for one of the above sessions, complete the registration form at <https://www.surveymonkey.com/s/CN9GM6B>. If you have any questions about this message, please email [Training@sceis.sc.gov](mailto:Training@sceis.sc.gov).