

Subject: Reminder: Register Today for the GM300 SCEIS Grants Management Training Course Offered on March 21

Audience: Finance Directors, GM Program Managers, GM Administrators

The SCEIS Team would like to remind Finance users who are interested in learning Grants Management in SCEIS to register for the GM300 SCEIS Grants Management training course to be held on Friday, March 21. Below you will find details about the course, including the name, description, target audience, date, location and registration information. **Please forward this message to appropriate staff members within your agency.**

GM300 - Course Information

Course ID/Title: GM300 SCEIS Grants Management

Description: This course covers the processes for managing grants including the budget process, posting and billing process activities and monthly activities for grants.

Target Audience: GM Program Managers, GM Administrators

GM300 - Section 01 – Spring 2014 Details

Course Date: Friday, March 21, 2014

Course Time: 9:00 a.m. to 5:00 p.m.

Course Location:

SCEIS Training Room 202

1628 Browning Road, Columbia, SC

Users may *request enrollment* in this class using the pre-registration survey at <https://www.surveymonkey.com/s/RK57S5X>. Your survey completion is a request only. Registration is not complete until you receive an enrollment confirmation from SCEIS Training. *Users who are already on the Wait List for this course will receive priority for enrollment.* Please review pre-requisites and schedules carefully.

If you have any questions about this message, please email them to training@sceis.sc.gov.