Subject: Reminder: Sign Up Today for BOBJ300 Intermediate Business Objects Training Course Offered on Monday, September 16

Audience: Agency Training Coordinators, Finance Directors, Procurement Directors, Human Resources Directors

There are still seats available for the BOBJ300 SCEIS Intermediate Business Objects Reporting training classes on Monday, September 16. The SCEIS Team encourages anyone interested in SCEIS reporting to register for a class today!

The BOBJ300 course presents an intermediate level view of how to use Business Objects in SCEIS. Two half-day sessions will be held on Monday, September 16, and each one will be tailored to a different audience:

- The morning session (Section 08) will target Finance and MM users.
- The afternoon session (Section 09) will target Human Resources and Payroll users.

Course content is identical for both classes, but the instructor will use demonstrations and discussion focused on specific functional areas. Users do not need to attend both classes.

Below you will find details about the course, including the name, description, target audience, date, location and registration information. **Please forward this message to appropriate staff members within your agency.**

BOBJ300 - Course Information
Course ID/Title: BOBJ300 – SCEIS Intermediate Business Objects Reporting

Description: This course presents an intermediate level view of how to use Business Objects in SCEIS. Topics include editing existing reports, creating variables, combining queries, turning reports to graphs, scheduling reports and saving reports as Excel or PDF files.

Target Audience: Employees in live agencies who need to create custom reports using Business Objects.

Pre-requisites: BOBJ200 Introductory Business Objects Reporting, and experience using Business Objects.

In addition, all class participants must have access to *both* Business Warehouse and Business Objects.

BOBJ300 - Section 08 – Summer 2013 Details
NOTE: This class is designed for an audience of Finance and MM users.
Course Date: Monday, September 16, 2013
Course Time: 9:00 a.m. to 12:00 p.m.
Course Location:
SCEIS Office, Room 202A/B, 1628 Browning Road, Columbia
Driving directions: http://www.sceis.sc.gov/location.aspx?id=1

Registration Link: https://www.surveymonkey.com/s/M5J2QZG

BOBJ300 - Section 09 – Summer 2013 Details
NOTE: This class is designed for an audience of HR/Payroll users.
Course Date: Monday, September 16, 2013
Course Time: 1:30 to 4:30 p.m.
Course Location:
SCEIS Office, Room 202A/B, 1628 Browning Road, Columbia
Driving directions: http://www.sceis.sc.gov/location.aspx?id=1
Registration Link: https://www.surveymonkey.com/s/M5J2QZG

If you have any questions about this SCEIS Training information, please email them to training@sceis.sc.gov.