



Remittances to Department of Revenue (DOR) by SCEIS Live Agencies

(Live to Non-Live IDT Transaction)

When processing payments to DOR for your tax returns (this section of DOR is still non-live) please follow the guidelines below:

1. Scan in document(s) as IDT regardless of amount.
2. Complete transaction(s) in SAP.
3. Print the front of the SAP document(s) and write your Agency name and code on the sheet.
4. If multiple SAP documents are required, include a summary list of all SAP document numbers and amounts, with the grand total.
5. E-mail all documents to: taxIDT@sctax.org.

ONLY tax return correspondence should be sent to that address.

If you have any questions, please contact the SCEIS Service Desk at (803) 896-0001 (select option 1 for SCEIS help) or SCEISHelpDesk@sceis.sc.gov.