



## SCEIS Business Warehouse Reports for HR/Payroll (7/23/2010)

### **RH026 Telecommuting (ZHR\_ZPAOS\_C01\_RH026\_Q001)**

This report was designed to provide OHR the annual "Telecommuting Report" as required each year. One key factor is that this report is based on employee data entered by agencies on IT0185 Personal IDs. The report may be useful to all agencies, regulatory and non regulatory, as a quality review tool to monitor employee records for accuracy.

### **RH032 Salary Audit Report (ZHR\_ZSAL\_AUD00\_Q0001)**

This report was designed for OHR to monitor certain pay adjustments granted by agencies and to insure that both the IT0185 Personal IDs record and the IT0008 Basic Pay record are completed appropriately. These adjustments include Temporary Salary Adjustment, Administrative Salary Adjustment, Grant Salary Adjustment, Special Assignment Pay, etc. The report may be useful to all agencies, regulatory and non regulatory, as a quality review tool to monitor employee records for accuracy.

### **RH035 T/O by Reason (ZHR\_ZPA\_C01A\_Q004)**

This report is designed to provide both Agencies and OHR data on employee turnover from a high level. With many demographic fields which can be included from employee to work schedule rules, this report provides flexibility for research.

### **RH035 T/O Data (ZHR\_ZPA\_C01A\_Q004B)**

This report provides turnover information in percentages based on a comparison of employee headcount to separation actions. The users may generate data based on specific periods of time as desired with demographic data; types of employees - FTE, temporary, etc. This report may be helpful to agencies and central government for a variety of reasons, including workforce planning.

### **RH035 T/O Summary Level (ZHR\_ZPA\_C01A\_Q004C)**

This report is intended to provide information on employment movement within the agency, movement to other agencies, and separation from state government as an employer. It allows the user to generate data for a variety of "separation reason codes" entered by agency users. The report provides separation reason and number of employee movements based on specific reasons, employee demographic information, and other data. This report may be helpful to agencies and central government for a variety of reasons, including workforce planning.

### **RH035 Separation from State Government (ZHR\_ZPA\_C01A\_Q010A)**

This report is intended to provide information on employees who leave state government as the employer. It does not necessarily reflect employees who leave one agency to accept a position at another agency and is based on the applicable "separation reason codes" entered by agency users. The report provides headcount, separation reason, employee demographic information, percentages, and other data. This report may be helpful to agencies and central government for a variety of reasons, including workforce planning.

### **RH035 T/O Data Report (ZHR\_ZPA\_C01A\_Q010)**

This report is designed to provide both Agencies and OHR data on employee turnover by Action and Reason Code along with Action Percentages. This report may be helpful to agencies and central government for a variety of reasons, including workforce planning.



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### **RH037 Average Age of New Hires (ZHR\_ZPA\_C01A\_Q011)**

This report is designed to provide both Agencies and OHR data regarding employee new hires and age related information. This report may be helpful to agencies and central government for a variety of reasons related to human resources administration.

### **RH039A Workforce Planning Data (ZHR\_ZPA\_C01A\_Q039A)**

A report developed for Agencies and OHR, this query provides summary level data of the number of employees, annual salary and average annual salary by pay grade area and type as well as pay grade. Other information can be added into the report including employee, Personnel Area, County Code and age ranges.

### **RH039C Employee Counts and % by Sex, Race within Agency (ZHR\_ZPA\_C01A\_Q039C)**

A report designed for Agencies and OHR, this summary level report provides data by Pay Grade Area and Type of the employees by race and as a percentage. Gender information can be added into the report.

### **RH042 Salary Supplement (ZHR\_ZPA\_0185\_Q0042)**

Developed for OHR's annual reporting requirements, this report provides the total amount of salary supplement by Personnel Area and Employee. Data displayed in the default includes salary supplement, the Approver of the supplement, the conditions of the supplement, the effective date and reported date or date entered into the system. Other data that is available and can be pulled into the report include: Valid from date, organizational unit, employee group, employee sub group, the supplemental salary ID and personnel sub area. This report is generated on a fiscal year basis. The report may be useful to regulatory and non regulatory agencies as a quality review tool to monitor employee records for accuracy.

### **RH047 Fair Market Housing Value (ZHR\_ZPA\_0185\_Q0047)**

Developed for OHR's annual reporting requirements, this report provides the Fair Market Housing Value by Personnel Area and Employee. This report is generated on a fiscal year basis. The report may be useful to regulatory and non regulatory agencies as a quality review tool to monitor employee records for accuracy.