



Subject: SCEIS IM220 Goods Receiver/Issuer Inventory Management & Physical Inventory Training Course Offered Wednesday, May 30
Audience: Agency Training Coordinators, Procurement Directors, Agency Procurement Staff who Work with Inventory

The SCEIS Training Team is pleased to offer a section of IM220, the SCEIS Goods Receiver/Issuer – Inventory Management and Physical Inventory training course in May 2012. Please note that **this section is not designed to be a refresher course for individuals who have completed training**, but rather targets those employees with the Agency Inventory Administrator, Agency Inventory Issuer, Agency Inventory Receiver and Inventory Adjuster security roles who have not yet received training in that area.

Below you will find details about the course, including the name, description, target audience, date, location and a link where potential students can request registration. **Please forward this message to appropriate staff members within your agency.**

If you have any questions about the below SCEIS Training information, please email them to training@sceis.sc.gov.

IM220 - Course Information

Course ID/Title: IM220 – SCEIS Goods Receiver/Issuer - Inventory Management and Physical Inventory

Description: This course will focus on the roles of the Goods Receiver and Goods Issuer. This course deals with receipt and issue of inventory items only. This course will also focus on the process of conducting physical inventory counts in SCEIS. Participants will gain insight into the process of receipts and issues and into conducting physical inventory documents and managing inventory material counts.

Target Audience:

- Employees with the Agency Inventory Administrator, Agency Inventory Issuer, Agency Inventory Receiver and Inventory Adjuster security roles.

Course Prerequisites:

- COR120 SCEIS SAP Enterprise Core Component (ECC) Overview and Navigation
- MM100: SCEIS Materials Management Overview
- IM100: SCEIS Inventory Management Overview

IM220- Section 001-Spring 2012 Details

Course Date: Wednesday, May 30, 2012

Course Location:

Wade Hampton Training Room (B01-B)

1200 Senate Street, Columbia, SC

Driving Directions: <http://sceis.sc.gov/location.aspx?id=2>.

Course Time: 9:00 a.m. to 5:00 p.m.

To request registration, complete the form at the following link:

<https://www.surveymonkey.com/s/DF8T2NH>



Weekly Update

May 14, 2012

Please note that employees who have completed this training previously, and are seeking a “refresher” course will be given lower priority for admission into this section than employees who have not taken this course before.