1. Go to https://sceispasswordreset.sc.gov/PMUser/ and enter your SCEIS User ID. Click “OK” to log in.

2. Select “Forgot My Password.”

3. Answer two security questions and select “Next.”

4. Enter and confirm your new password; then select “Next.” Note: your password must comply with the requirements at the top of the page. You can only change your password once per day.

5. You will receive a confirmation screen and email message that your password was successfully changed.

- Your password was successfully reset.
- Notification was sent to your email.