

# SCEIS Password Management

## Quick Reference Guide: *Manage My Password*



Enter your SCEIS User ID **1**

  

**1**  
Go to <https://sceispasswordreset.sc.gov/PMUser/> and enter your SCEIS Username. Select "OK" to log in.

**Manage My Passwords** **2**  
If you know your current password, you can securely change all your passwords.

**2**  
Select "Manage My Password" from the home page. *Note: If you have not yet completed your Questions and Answers profile, this option will not be visible.*

Manage My Passwords (Ford, A )

Enter your SCEIS password.

Password:

**3**  
Enter your SCEIS Password and select "Next."

New password:

Confirm new password:

**4**  
Enter and confirm your new password, then select "Next."  
*Note: your password must comply with the requirements at the top of the page. You can only change your password once per day.*

Your password was successfully reset **5**

[Go to home page](#)

Details

- Your password was successfully reset.
- Notification was sent to your email.

**5**  
You will receive confirmation that your password was successfully changed.