

SCEIS Project Evaluation Form

Requesting Agency: *Department Of Corrections (DOC)*

Project Name: *Grant Access to "Inventory Display" Transaction, MB5B*

Project Grid Rankings

Project rankings are determined by evaluating both value and resource determinants.

Value is defined by the level of importance to the State of South Carolina, user community, and the SCEIS system itself.

Resources are defined as the projected labor, costs and time required to complete the requested project (e.g., personnel, hardware, and software).

I. Value Determinants

The **value** scale is a range from 1 to 6 with 1 having a low level of importance and 6 having a high level of importance.

1 and 2 = low value

3 and 4 = medium value

5 and 6 = high value

State Benefit (circle one):

1 2 3 **4** 5 6

This score reflects the overall benefit to the state. Change requests that improve agency processes, enhance controls, streamline work flows or create cost efficiencies may be factors that contribute to this scoring. (Please note: A change request that is required by law, regulation or executive mandate would be a candidate for a higher score within this category.)

MB5B is a standard SAP report transaction that provides inventory agencies with the movement types posted for each Material Number on a current or previous date. This report will also assist agencies with the Comptroller General's year-end closing package reporting requirement for total inventory dollar value required by June 30 of each year. Providing the transaction to the inventory agencies will improve processes and promote cost and time efficiency.

User Community Benefit (circle one):

1 2 3 **4** 5 6

Examples include a high level of interest across agencies, cost or time savings for enabling this new efficiency. This category should also consider factors such as increased convenience for individual users.

In the past, agencies have contacted the SCEIS MM Team to run the report if they failed to do so on or before June 30. The transaction currently used by inventory agencies, MB51, provides detail at the Material Document level for all material numbers, but does not allow the user to show what was in stock on a previous date.

SCEIS Benefit (circle one):

1 2 3 **4** 5 6

This score reflects the proposed project's ability to eliminate redundancies, reduce paper handling, and promote adoption of SCEIS functionality.

If inventory agencies have access to the MB5B report transaction, it will eliminate Help Desk tickets to SCEIS MM and promote user satisfaction with SCEIS functionality.

Value Score (average of category totals): **4**

II. Resource Determinants

The **resource** scale is a range from 1 to 6 with 6 being "high resources" to complete the project and 1 being "low resources" presently available to complete the project.

1 and 2 = low resources
3 and 4 = medium resources
5 and 6 = high resources

Level of resource requirements (circle one):

1 **2** 3 4 5 6

The scope of the project impacts the resources to be expended upon its delivery. Resources may include development time, additional hardware and or software, or extraordinary agency system requirements such as interfaces outside of the agencies control. This can also be influenced by time constraints to deliver a project.

The SCEIS MM, Security, and Communication Teams (including IBM resources) will be allocated to this project for a total of 36 projected hours.

Scope of project (circle one):

1 2 3 4 5 6

Scope elements that may hinder a project may include interagency collaboration, agency data not being accessible or ready, or pending statutory requirements

There should be nothing to hinder this project.

Variation from existing configuration or technology (circle one):

1 2 3 4 5 6

Technology variations include utilizing hardware, software or technology that deviates from the SCEIS Standard Configuration, not following standards of architecture or implementation, or adding a higher level of risk.

This change is a standard SAP reporting transaction.

Risk associated with implementing the change (circle one):

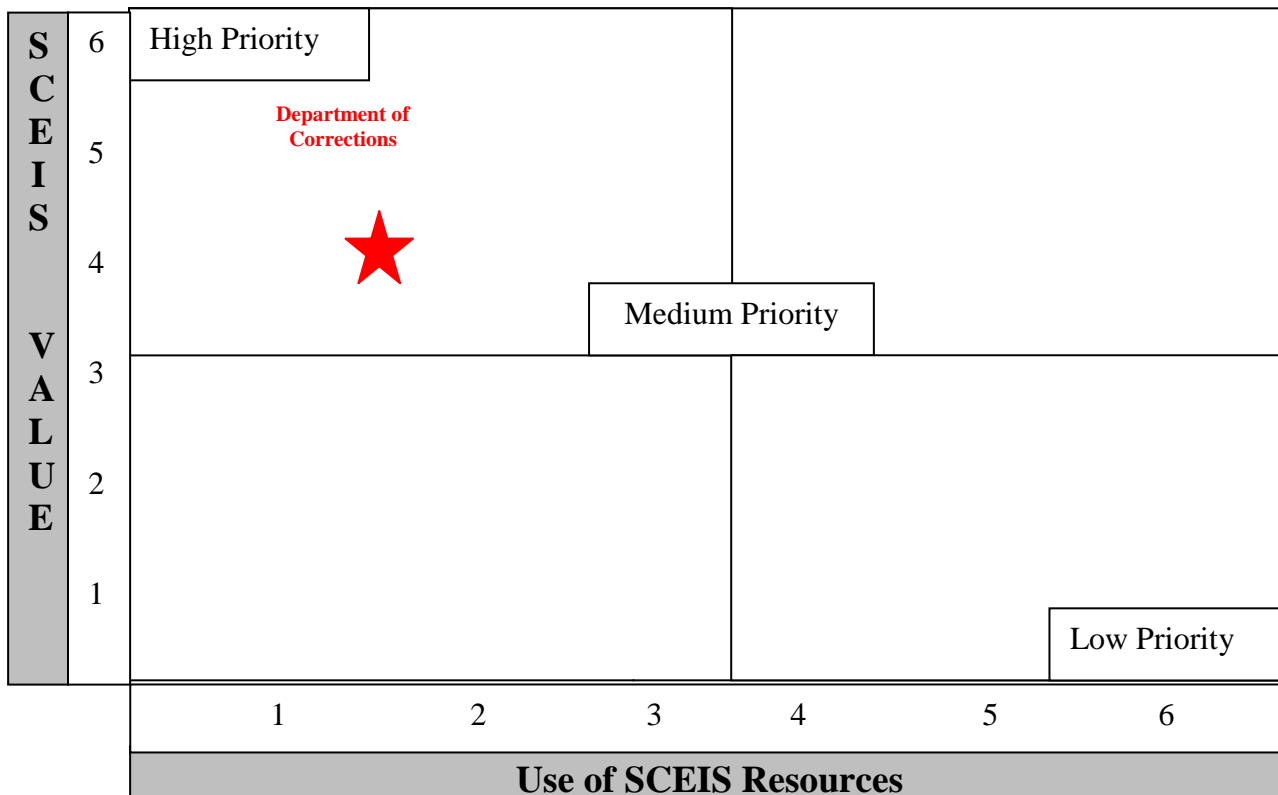
1 **2** 3 4 5 6

Rate according to the level of risk, including strategic risk, financial risk, project management risk, technology risk or operational risk, associated with implementation of the requested change.

There is no known risk in implementing this change.

Resources Score (average of category totals): **1.5**

III. Project Priority



Priority recommended based on overall Resource and Value rankings (check one):

- ☐ low value/low resource
- ☐ low value/high resource
- ☐ low value/medium resource
- ☒ high value/low resource
- ☐ high value/medium resource
- ☐ high value/high resource

Action recommended based on ranking scores and descriptions (check one):

☒ Proceed

☐ Discontinue project