

SCEIS Project Evaluation Form

Requesting Agency: *Budget and Control Board*

Project Name: *Multi-Business Area Journal Entry Interface*

Project rankings are determined by evaluating both value and resource determinants.

Value is defined by the level of importance to the State of South Carolina, user community, and the SCEIS system itself.

Resources are defined as the projected labor, costs and time required to complete the requested project (e.g., personnel, hardware, and software).

I. Value Determinants

The **value** scale is a range from 1 to 6 with 1 having a low level of importance and 6 having a high level of importance.

1 and 2 = low value

3 and 4 = medium value

5 and 6 = high value

State Benefit (circle one):

1 2 3 4 **5** 6

This score reflects the overall benefit to the state. Change requests that improve agency processes, enhance controls, streamline work flows or create cost efficiencies may be factors that contribute to this scoring. (Please note: A change request that is required by law, regulation or executive mandate would be a candidate for a higher score within this category.)

This request is an enhancement to an existing interface that would allow an agency to process a single interface file that records activity in multiple business areas.

User Community Benefit (circle one):

1 2 3 4 **5** 6

Examples include a high level of interest across agencies, cost or time savings for enabling this new efficiency. This category should also consider factors such as increased convenience for individual users.

The Department of Social Services has requested this enhancement to meet the needs of its "Child Support and Enforcement System." As STARS is dismantled, both the Department of Revenue and the State Treasurer's Office will have need for this functionality. Once developed and implemented, SCEIS anticipates usage for this functionality will increase.

SCEIS Benefit (circle one):

1 2 3 4 **5** 6

This score reflects the proposed project's ability to eliminate redundancies, reduce paper handling, and promote adoption of SCEIS functionality.

The change will prevent agencies from having to process a single transaction for each agency when paying multiple agencies, reducing the number of individual transactions, and therefore reducing potential errors.

Value Score (average of category totals): 5.0

II. Resource Determinants

The **resource** scale is a range from 1 to 6 with 6 being "high resources" to complete the project and 1 being "low resources" presently available to complete the project.

1 and 2 = low resources
3 and 4 = medium resources
5 and 6 = high resources

Level of resource requirements (circle one):

1 **2** 3 4 5 6

This is a modification of an existing interface. Modification of the existing interface will require less development, testing and maintenance for SCEIS than building a new untested process. Estimated project hours total 270.

Scope of project (circle one):

1 **2** 3 4 5 6

Scope elements that may hinder a project may include interagency collaboration, agency data not being accessible or ready, or pending statutory requirements.

Creation of new roles and new workflows often present challenges that must be identified and corrected during testing.

Variation from existing configuration or technology (circle one):

1 2 3 4 5 6

Technology variations include utilizing hardware, software or technology that deviates from the SCEIS Standard Configuration, not following standards of architecture or implementation, or adding a higher level of risk.

This is a modification of an existing interface. There are no deviations from SCEIS Standard Configuration.

Risk associated with implementing the change (circle one):

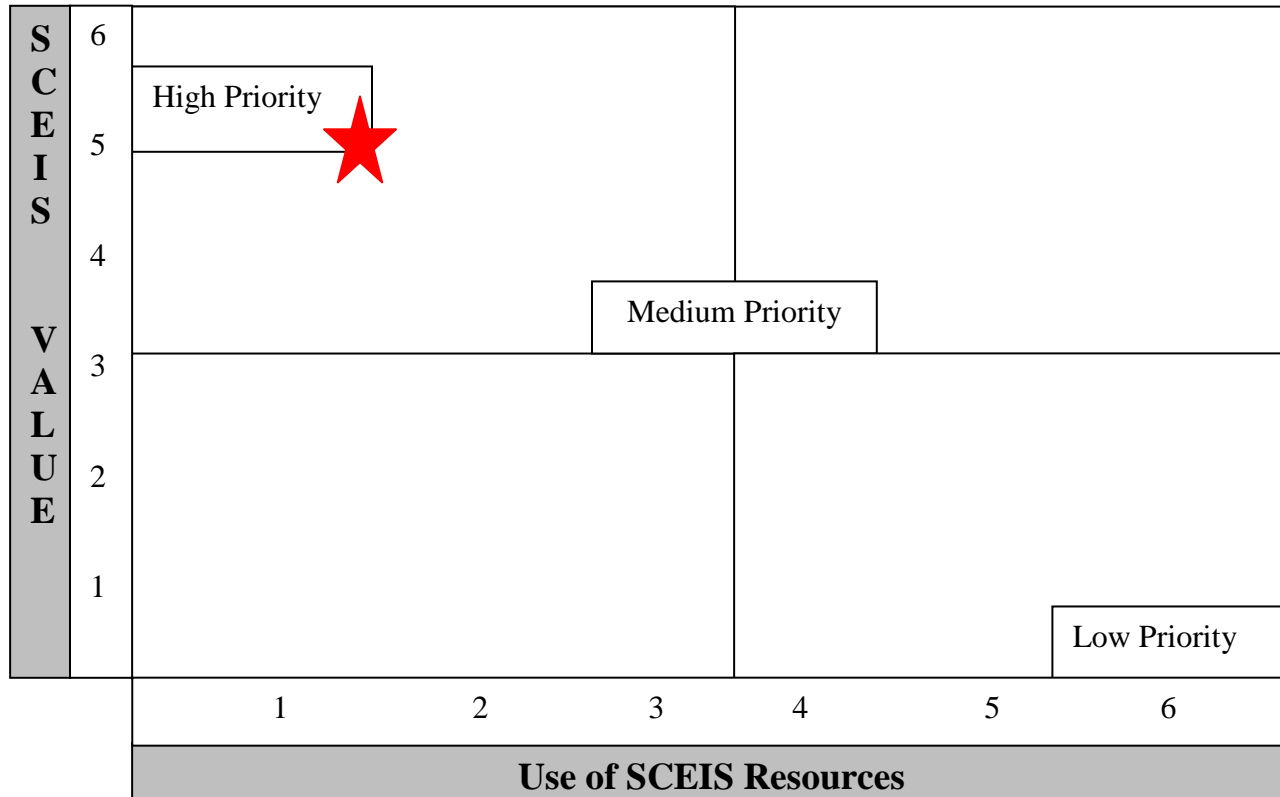
1 2 3 4 5 6

Rate according to the level of risk, including strategic risk, financial risk, project management risk, technology risk or operational risk, associated with implementation of the requested change.

There are no known risks to making the change.

Resources Score (average of category totals): **1.5**

III. Project Priority



Priority recommended based on overall Resource and Value rankings (check one):

- ☐ low value/low resource
☐ low value/high resource
☐ low value/medium resource
☒ high value/low resource
☐ high value/medium resource
☐ high value/high resource

Action recommended based on ranking scores and descriptions (check one):

- ☒ Proceed
 ☐ Discontinue project