From: sceis@sceis.sc.gov

To: AST Leads, Procurement Directors, Finance Directors

Cc: SCEIS Team

Subject: SRM 7.2 Production Support Beginning November 25, 2013

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## Good Afternoon:

As you know, SRM 7.2 will go live Monday, November 25. Users who need assistance with SRM 7.2 on or after November 25, should contact the SCEIS Help Desk at (803) 896-0001 (Select option 1 for SCEIS Help) or <a href="mailto:SCEISHelpDesk@sceis.sc.gov">SCEISHelpDesk@sceis.sc.gov</a>.

Contacting the SCEIS Help Desk will ensure that users receive a timely response. It will also allow the SCEIS Team to track questions and resolutions which is critical to ongoing user support.

Thank you, The SCEIS Team