

Subject: Shopping Cart User's Name Added to Material Reservation Goods Issue Output Document (MB24)

Audience: Inventory Managers and Inventory Personnel

The SCEIS Materials Management (MM) Team is pleased to announce the following changes to the MB24 Material Reservations Goods Issue output document.

Previously, on an inventory Goods Issue, SCEIS printed the Shopping Cart Number and the Shopping Cart Creator's 8-digit User ID in the "Text" field. At agency request, the SCEIS MM Team has changed the "Text" field, and it now includes the Shopping Cart Number and the Shopping Cart Creator's first and last names. This modification will provide the thirteen (13) inventory agencies with more meaningful information, making it easier to address and pack material for distribution to the Shopping Cart Creator. This modification makes the system more efficient, as Inventory Management personnel will no longer have to spend time researching and looking up the Shopping Cart Creator's name when it is time to distribute materials.

Below is an example of the new Material Reservation Goods Issue output document, with the Shopping Cart creator's name added to the "Text" field.

<u>Goods Issue</u>	
SEND TO: SCEIS Root The State of South Carolina 4422 Broad River Rd Columbia SC 29210-4012 US	
Document Date: 01/03/2012	Material Doc. No.: 4900271504
Posting Date : 01/03/2012	Movement Type : 201
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Material No. : 105577	
Material Desc. : CABBAGE, FRESH, US#1, M, 50LB/BAG	
Serial No. :	
Plant : DC04 SCDC Food Serv Main Warehouse	
Batch No. :	Quantity : 8 BAG
Storage Location: 0001	Bin Location:
Goods Recipient : CHA39328	
Unloading Point :	
Text : CHARLISE A WOODEN 2000338251 CHA39328	

If you have any questions about this message, please contact the SCEIS Service Desk at (803) 896-0001 (select option 1 for SCEIS help) or use the email form available at the following link: <http://www.sceis.sc.gov/requests/>.