

Subject: Two Sections of the BOBJ200 Introduction to Business Objects Reporting Training Course Offered Tuesday, May 7, 2013

Audience: Agency Training Coordinators, HR Directors, AST Leads

The SCEIS Training Team is pleased to offer two sessions of the half-day training class, BOBJ200 SCEIS Introductory Business Objects Reporting. The course covers the use of Business Objects software to create ad-hoc reports against SCEIS data.

NOTE: These BOBJ200 sessions are designed for an audience of HR/Payroll users. FI and MM users may use the registration links included below to request to be wait-listed for FI and MM classes to be scheduled at another time.

Below you will find details about the course, including the name, description, target audience, date, location and registration information. **Please forward this message to appropriate staff members within your agency.**

If you have any questions about the below SCEIS Training information, please email them to training@sceis.sc.gov.

BOBJ200 – Course Information

Course ID/Title: BOBJ200 – SCEIS Introductory Business Objects Reporting

Description: This course covers how to use the software known as Business Objects (BO) to create ad-hoc reports against SCEIS data. Topics covered include navigation, editing reports, managing documents, creating web intelligence documents, running queries, filtering reports, using calculations, formulas and variables, using tables in Business Objects and using the charts feature in Business Objects.

Target Audience: Employees in live agencies who need to create custom reports using Business Objects.

Pre-requisites: All class participants must have access to *both* Business Warehouse and Business Objects.

Please note that users who are already on the Wait List for this course will receive priority for enrollment. Additional requests will be managed on a space-available, first-come basis.

BOBJ200 – Section 03 – Spring 2013 Details

Course Date: Tuesday, May 7, 2013

Course Location:

SCEIS Office, Room 202A/B
1628 Browning Road, Columbia

Driving Directions: <http://www.sceis.sc.gov/location.aspx?id=1>

Course Time: 9:00 a.m. to 12:00 p.m.

Registration Link: <https://www.surveymonkey.com/s/PJ5HCXG>



BOBJ200 – Section 04 – Spring 2013 Details

Course Date: Tuesday, May 7, 2013

Course Location:

SCEIS Office, Room 202A/B
1628 Browning Road, Columbia

Driving Directions: <http://www.sceis.sc.gov/location.aspx?id=1>

Course Time: 1:30 p.m. to 4:30 p.m.

Registration Link: <https://www.surveymonkey.com/s/PJ5HCXG>