

Subject: Two Sections of a New Business Objects Course—BOBJ300—Offered in February and March
Audience: Agency Training Coordinators, AST Leads, Finance Directors, Procurement Directors

The SCEIS Training Team is pleased to offer two half-day classes in a new course, BOBJ300 SCEIS Intermediate Business Objects Reporting. The course presents an intermediate-level view of how to use Business Objects in SCEIS. The upcoming classes will be tailored to an audience of Finance and Materials Management users. Classes for Human Resources users will be scheduled at a later date.

Below you will find details about the course, including the name, description, target audience, date, location and registration information. **Please forward this message to appropriate staff members within your agency.**

BOBJ300 – Course Information

Course ID/Title: BOBJ300 – SCEIS Intermediate Business Objects Reporting

Description: This course presents an intermediate level view of how to use Business Objects in SCEIS. Topics include editing existing reports, creating variables, combining queries, turning reports to graphs, scheduling reports and saving reports as Excel or PDF files.

Target Audience: Employees in live agencies who need to create custom reports using Business Objects.

Pre-requisites: BOBJ200 Introductory Business Objects Reporting. In addition, all class participants must have access to *both* Business Warehouse and Business Objects.

BOBJ300 – Section 01 – Winter 2013 Details

NOTE: This class is designed for an audience of Finance and Materials Management users. BOBJ300 classes for HR users will be scheduled at a later date, and HR users are invited to use the survey link below to be put on a wait list.

Course Date: Tuesday, February 26, 2013

Course Location:

SCEIS Offices, Room 202
1628 Browning Road
Columbia, SC 29226

Driving Directions: <http://www.sceis.sc.gov/location.aspx?id=1>

Course Time: 9:00 a.m. to 12:00 p.m.

Registration Link: <https://www.surveymonkey.com/s/M5J2QZG>

BOBJ300 – Section 02 – Winter 2013 Details

NOTE: This class is designed for an audience of Finance and Materials Management users. BOBJ300 classes for HR users will be scheduled at a later date, and HR users are invited to use the survey link below to be put on a wait list.



Weekly Update

February 11, 2013

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If you have any questions about this message, please email them to training@sceis.sc.gov.