

Subject: Announcement: Public Budget Formulation (PBF) Operating Budgets Training

Audience: Finance Directors, AST Leads, Training Coordinators, Future PBF Operating Budgets Users

As you are aware, the SAP Public Budget Formulation (PBF) system will be replacing the existing mainframe budget system. To prepare your users for the change, the SCEIS Team, on behalf of the State Budget Division, is pleased to announce an upcoming four-hour training course on Managing Operating Budgets in the PBF system.

Training for State Agency users will be offered:

- Monday, July 29 – Friday, August 16, 2013

A high-level [schedule](#) is also posted with this announcement on the SCEIS Weekly Updates webpage.

Throughout the training and go-live period, the SCEIS Team, on behalf of the State Budget Division, will communicate directly with your users to provide more specific information on training dates and registering for courses. As leadership, the SCEIS Team and State Budget Division will provide you with a preview of communications as much as possible, and copy you on any message sent directly to your users. Please note that we will send a copy of this message directly to your agency's future PBF users later today.

As with other courses sponsored by SCEIS, users will register for PBF Operating Budgets courses through the online registration system, Blackboard. State Agency users will also receive PBF Navigation training (approximately three hours) online via Blackboard. Users will receive detailed course information and their Blackboard credentials to register for PBF Operating Budgets courses by Wednesday, July 10.

Information on PBF Capital Budgets training will be announced at a later date.

If you have any questions about this message, please email them to sceis@sceis.sc.gov.