

**Subject:** Workflow to Office of State Budget Added to FMBB Budget Transaction Combination ENTR/CAPR/CAPR

**Audience:** Finance Directors, AST Leads

Effective December 9, 2011, the FMBB transaction combination shown below will workflow to the Office of State Budget (OSB) for approval when initiated by an agency.

This FMBB combination is used for entering “original appropriations” as opposed to increasing budget on a capital project via an A-1 form. Normally, it should only be initiated by the OSB and not by an agency. The SCEIS Team has added workflow to OSB when an agency initiates this combination to ensure OSB is made aware of the transaction and has an opportunity to review and approve or reject as appropriate.

<b>BUDGETING PROCESS</b>	<b>DOCUMENT TYPE</b>	<b>BUDGET TYPE</b>
ENTR (Enter)	CAPR (Capital Projects)	CAPR (Capital Projects)

Posted in conjunction with this message is the current [FMBB Matrix](#) to show all FMBB valid combinations for budget entries and the initiator and workflow processes.

If you have any questions about this message, please contact the SCEIS Service Desk at (803) 896-0001 (select option 1 for SCEIS help) or use the email form available at the following link: <http://www.sceis.sc.gov/requests/>.