






Year End Purchase Orders SRM Guide to Hard Stop and Common Errors

| Error or Issue | Resolution |
|--|--|
| <p> Back-End Error: Cannot post to year 20XX which is before current year 20YY of doc. item 46..xxxxx/xxxx</p> | <p>Problem: The user is attempting to key-in an FM Posting Date which is prior to the current year.</p> <p>Solution: Place the Purchase Order (PO) in Edit Mode and change the FM Posting Date to the current calendar date. Do not key-in an FM Posting Date that is greater than the current calendar date.</p> |
| <p> FM posting date in wrong year or PO has not been carried forward</p> | <p>Problem: This Purchase Order (PO) is in a Saved Status. This PO is also one that was carried forward. The PO's FM Posting Date is in the wrong year. This is the first time the PO is being edited since the original carry-forward.</p> <p>Solution: Place PO in Edit Mode and change the FM Posting Date to the current calendar date. Do not key-in an FM Posting Date that is greater than the current calendar date.</p> |
| <p> Back-End Error: Period 012/Fiscal year 20XX for payment budget not open for FM posting in value type 51</p> | <p>Problem: This Purchase Order (PO) is in a Saved Status. The PO's FM Posting Date is in the wrong year. The SCEIS Finance Team has closed the Period 012 for the fiscal year for editing POs.</p> <p>Solution: Place PO in Edit Mode and change the FM Posting Date to the current calendar date. Do not key-in an FM Posting Date that is greater than the current calendar date</p> |