



# **Knowledge Transfer Funds Management Session 3**

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# Welcome to Class!

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## Introductions



# Ground Rules

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## 🌀 Important Ground Rules

- Sign the attendance sheet
- Feel free to ask questions
- Turn off your cell phones and pagers
- No email or internet usage during class except at breaks
- Have a good time!
- Complete course evaluation at the end of training

# Course Agenda

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- 🌀 **Module 1: Create Earmarked Funds**
- 🌀 **Transactions**
- 🌀 **Module 2: Availability Control**
- 🌀 **Module 3: Security**

Approximate Course Time

- 3 hours

# Course Learning Objectives

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- Upon completion of this course, you should be able to:
  - Create earmarked funds documents



# **Module 1: Maintain Earmarked Funds**

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# Module 4 Learning Objectives

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- Upon completion of this module, you should be able to:
  - Understand the use of Earmarked Funds
  - Create, Change or Display Funds Block
  - Create, Change or Display Funds Reservation

# Earmarked Funds Overview

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- In SAP ECC there are several ways to set budget aside or earmark funds for specific purposes:
  - Funds Block (active in SCEIS)
  - Funds Reservation (active in SCEIS)



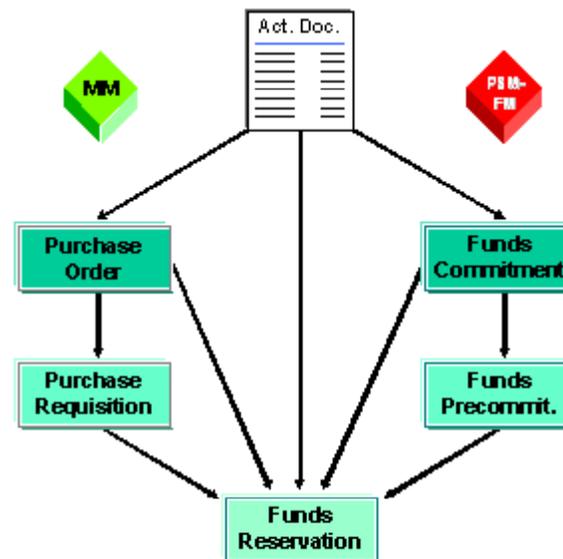
## Earmarked Funds Overview (*cont.*)

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- ④ Using one of the transactions allows for an Agency to reserve its budget for future use.
- ④ These transactions actually show the funds set aside for a specific reason and may be seen in reporting.
- ④ The budget is assigned to a fund, fund center and commitment item.
- ④ If all the budget reserved is not used, then the budget may be released back to its original budget address or line item.

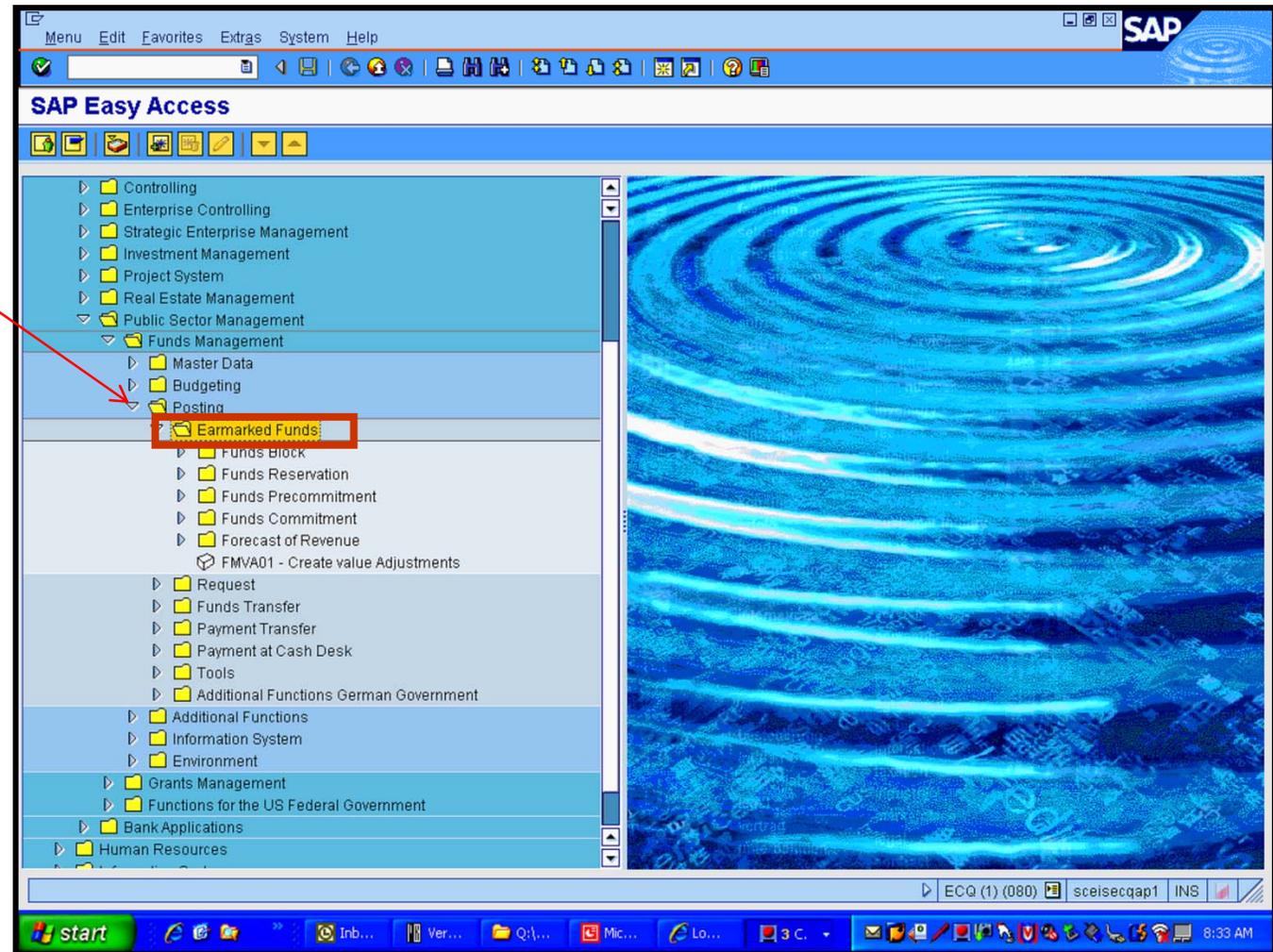
# Earmarked Funds

- ➊ Earmarked funds may be reduced by purchasing documents, financial accounting documents or manually.
- ➋ The graphic represents the options you have for reducing the earmarked funds by Materials Management and Financial Accounting commitment documents and actual documents.



# Earmarked Funds (cont.)

🕒 Earmarked funds are found here on the SAP menu.



# Earmarked Funds (cont.)

- ⦿ This is the initial screen for all earmarked funds.

The screenshot shows the SAP 'Funds blocking: Create InitScr' screen. A callout box points to the 'Document type' field, stating: 'All earmarked funds will use **11 or WF** as the document type.'

Document type:		
Document Date	10/22/2007	
Posting Date	10/22/2007	
Company Code	SC01	State of South Carolina
Currency/rate	USD	
Translation Date		

Reference  
Reference document



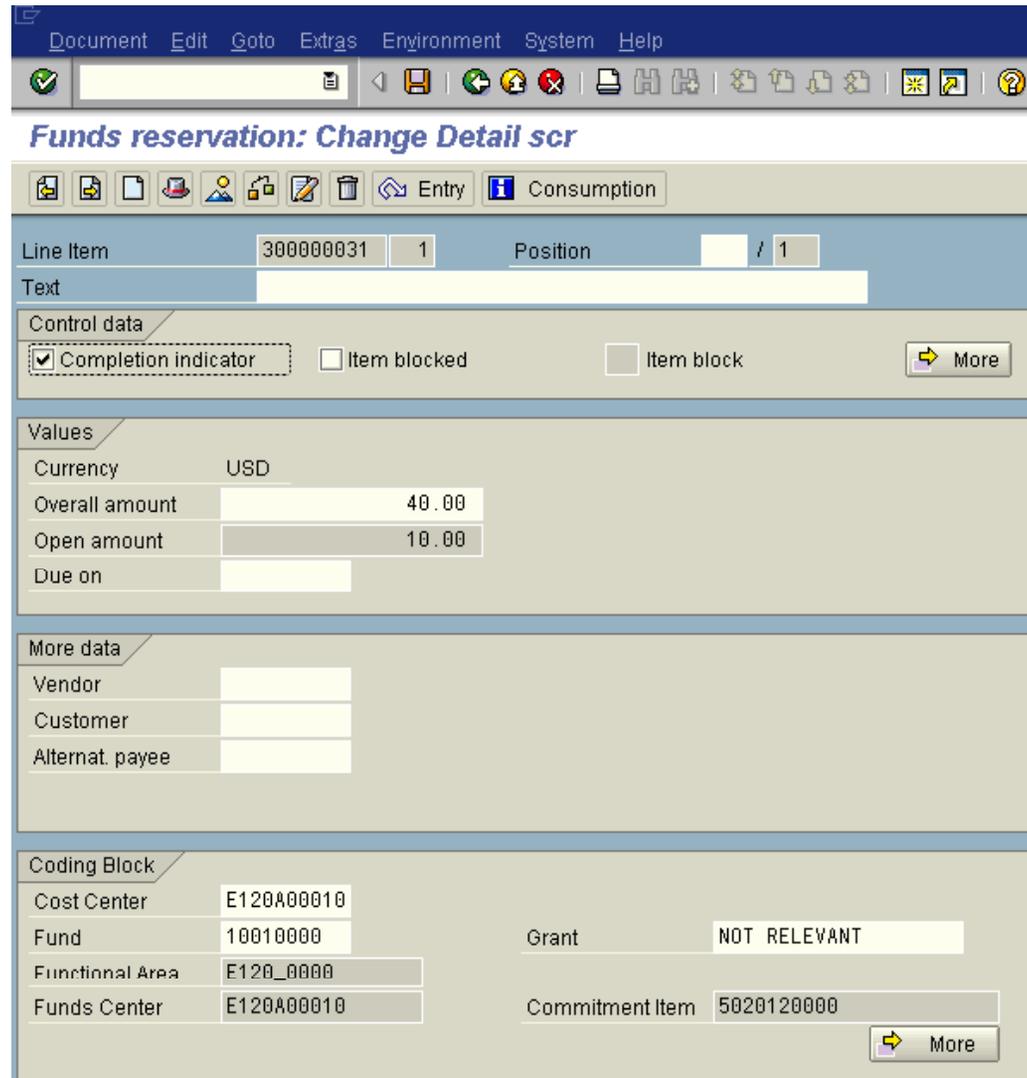




# Earmarked Funds (cont.)

☉ This screen has the completion indicator.

☉ This is done by placing the earmarked document number in the Earmarked field.



**Funds reservation: Change Detail scr**

Document Edit Goto Extras Environment System Help

Line Item 300000031 1 Position / 1

Text

Control data

Completion indicator  Item blocked  Item block [More](#)

Values

Currency USD

Overall amount 40.00

Open amount 10.00

Due on

More data

Vendor

Customer

Alternat. payee

Coding Block

Cost Center E120A00010

Fund 10010000 Grant NOT RELEVANT

Functional Area E120\_0000

Funds Center E120A00010 Commitment Item 5020120000

[More](#)



# Transactions

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## **Module 2: Availability Control (AVC)**

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# Availability Control

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Availability Control: Availability Control and BCS Budgeting are flexible tools that you can use to check consumable budget (budget or releases) amounts against consumed amounts (commitment or actual postings) within a budget process.

If budget consumption reaches one of the tolerance limits specified in Customizing, this can trigger system activities. For example, additional postings are prevented once the tolerance limit is reached. (85% warning 100% hard)

# Availability Control (cont)

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Each agency will determine the level at which it will set Availability Control, being knowledgeable of the fact that lower levels provide greater control but require more maintenance.

One Availability Control level will be determined by each agency, that level will be set for all transactions.

# Availability Control (cont)

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Highest Level

Funds Center H7100000

Functional Area 0000000000000000

Commitment Item 512001

AVC set at the highest Funds Center level will check AVC for all agency Funds Centers at the highest level. There will be no AVC check by specific Funds Center.

# Availability Control (cont)

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AVC set at the highest Functional Area level will check AVC for each specific Functional Area at the associated State Funded Program (mini code). There will be no AVC check by specific Functional Area.

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# Availability Control (cont)

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## Availability Control Options

### Funds Center

H7100000	Highest Level
H710A00000	
H710AA0000	
H710AAA000	
H710AAAA00	
H710AAAAA0	
H710AAAAAA	Lowest Level

### Functional Area

0000000000000000	Highest Level
H710_0000	Lowest Level



# **Module 3: Security**

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## Security Levels

The Security Level selected by an agency determines Funds Center/Cost Center at which an employee can view and process transactions

### Security Level Options

H7100000

H710A00000

H710AA0000

# Any Questions?

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