

CO500 Year-End Update for Finance, Grants and Materials Management

Description

CO500 both addresses the overall year-end closing process for Finance, Grants and Materials Management, and provides an update on changes for this fiscal year. Users download the CO500 materials in MySCLearning and review them independently. A list of frequently asked questions and support documents are posted on the [SCEIS website](#). Users may also attend the webinar Q&A session to ask follow-up questions.

Target Audience

All SCEIS Finance, Grants, and Materials Management users involved in fiscal year-end closing functions.

Prerequisites

None.

CO500 Q&A Online Meeting Registration Instructions

1. In Chrome, use your SCEIS user ID and password to log in to SCEIS Central (<https://sceiscentrallogin.sc.gov>).
2. Click the "My Talent" tile.
3. Click the "MySCLearning" tile.
4. In the "Find Learning" tile, use the search box to type in the course ID (CO500) and click "Go."
5. Find the course title and click "See Classes."
6. Scroll down and click the "Classes" tab to view class dates.
7. Find the class date you prefer and click "Register Now."
8. At the Registration box, click "Confirm."
9. Receive email confirmation, view details and instructions.

Learn More
at sceis.sc.gov

MySCLearning Tools



If you do not receive a confirmation email, please contact the [SCEIS Help Desk](#).