

Subject: SCEIS offers a new shift substitutions report

Audience: Time and Leave users

A new report is now available for researching shift substitutions applied to employee records in Infotype 2003. Time and leave administrators can access the Shift Substitution Report by using transaction code ZHR_SHIFT_SUB_REPORT.

Instructions for this report are posted [here](#).

If you have any questions, please contact the SCEIS Help Desk (803-896-0001 and select option 2 for SCEIS issues or visit <https://sceis.sc.gov/requests>).